

# **Form fill up Notice for Management Examination Even Semester 2021**

## **Dear Students:**

- Form fill-up notice for the **(MBA Students) admission batch 2020** for appearing 2<sup>nd</sup> Sem Exam (The exam form fill-up and the fees have been deposited at the time of admission.)
- Form fill-up Notice for the **(MBA Students) admission batch 2016/2017/2018/2019 (Back)**: The students are advised to deposit the re-admission fees (if not deposited) and examination fee for appearing 2<sup>nd</sup> /4<sup>th</sup> Semester Back Exam.
- Form fill-up Notice for the **IMBA/ BBA students admission batch 2014/2015/2016/2017 /2018/2019 (Back)**: The students are advised to deposit the re-admission fees (if not deposited) and examination fee for appearing 2<sup>nd</sup> /4<sup>th</sup> / 6<sup>th</sup> /8<sup>th</sup> / 10<sup>th</sup> Semester Back Exam.
- Form fill-up Notice for the **All P.G Diploma (HRM/MM/FM/POM/DNM/TTM/ABM & BIM) students admission batch 2019 (Back)**: The students are advised to deposit the re-admission fees (if not deposited) and examination fee for appearing 2<sup>nd</sup> Semester Back Exam.
- Last Date for exam form fill up without fine - 31/07/2021
- Last date for submission of Readmission fees with late fee of Rs 500/- 31/07/2021

**(Please ignore if you have already deposited the re-admission / examination fees)**

## **Process for Depositing the Fees**

- **Registration of the Students for Re-Admission**: The student needs to login personally through student's portal in the DDCE website (<https://ddceutkal.ac.in>) and need to fill the examination form and select the papers.
- After successful submission of the examination form, the student will get the **link for making payment either through Payment Gateway or E- Challan**. The E- Challan has to be signed by the student and deposit the same in the nearest Canara Bank (E- Syndicate Bank) with the fees mentioned in the Challan.
- **Students are advised to deposit the fees through Payment Gateway instead of E- Challan in order to avoid going out, as per the COVID-19 guideline.**

DIRECTOR I/C