

BOOK OF INFORMATION 2022

ସୂଚନା ପୁସ୍ତିକା - ୨୦୨୨



ଦୂରନିରନ୍ତର ଶିକ୍ଷା ନିର୍ଦ୍ଦେଶାଳୟ, ଉତ୍କଳ ବିଶ୍ୱବିଦ୍ୟାଳୟ
DIRECTORATE OF DISTANCE & CONTINUING EDUCATION

Utkal University, Bhubaneswar-7, Odisha

Email: helpline@ddceutkal.ac.in

Website: www.ddceutkal.ac.in

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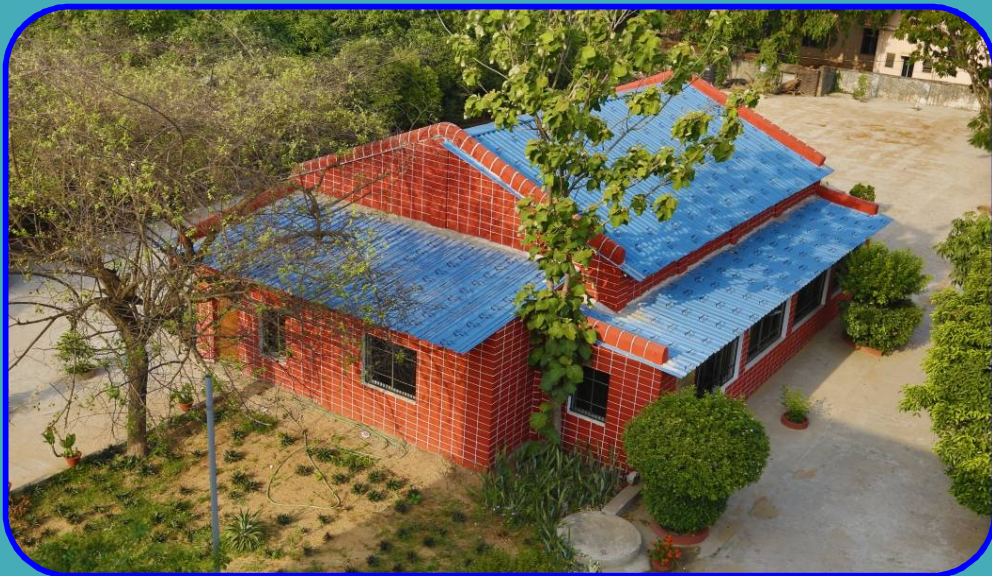
Silver Jubilee Building of DDCE inaugurated by Shree A. K. Samantaray, I.R.S. Administrator in presence of Prof. S.P Pani, Director DDCE, Utkal University on 14th July 1999, Rathayatra.



DDCE, UTKAL UNIVERSITY

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DDCE At a Glance



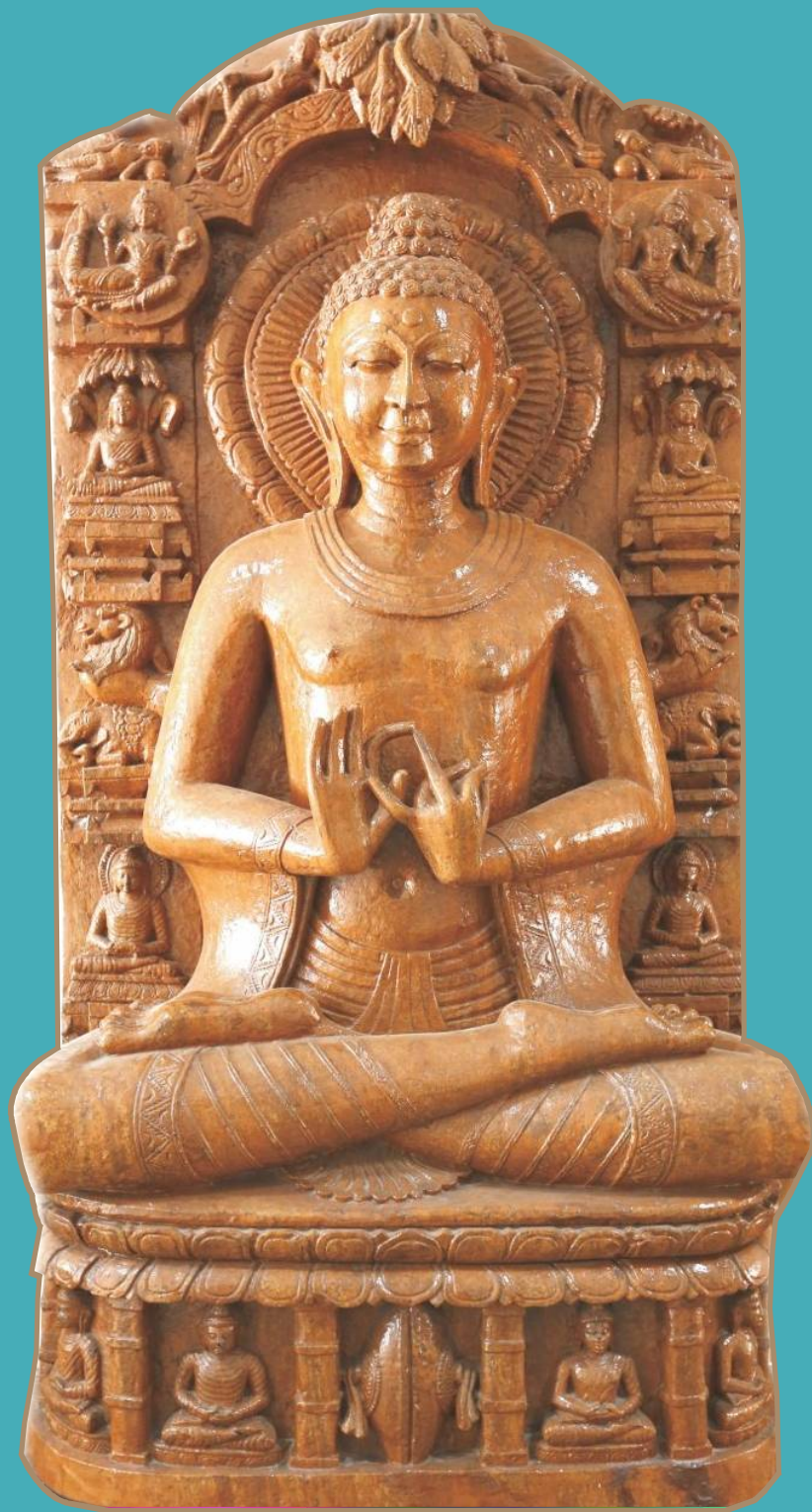


Our Chancellor



His Excellency Prof. Ganeshi Lal
Hon'ble Governor of Odisha and Chancellor of Utkal University





Gautama Buddha

Our Vice Chancellor



PROF. SABITA ACHARYA

DDCE EVENTS - 2022 - 2023



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Our Legend Stones

UTKAL UNIVERSITY

Foundation: 27.11.1943

THE FOUNDATION OF THIS CAMPUS OF UTKAL UNIVERSITY

AT VANIVIHAR. BHUBANESWAR WAS LAID BY

Dr. RAJENDRA PRASAD,

THE FIRST PRESIDENT OF THE REPUBLIC OF INDIA

ON THE FIRST DAY OF JANUARY. 1958.

THIS CAMPUS OF THE UTKAL UNIVERSITY

AT VANIVIHAR. BHUBANESWAR. WAS INAUGURATED BY

Dr. S. RADHAKRISHNAN, BHARATARATNA,

PRESIDENT OF THE REPUBLIC OF INDIA

ON THE SECOND DAY OF JANUARY. 1963.



In the Crest of the Utkal University, the **Ship** symbolises maritime activities and the **Stalk of Corn** represents the beneficence of agriculture while the **Mount** and the **Fort** stand for natural bounty and the past military glory respectively of the land of Utkal. Against this background Utkal University seeks to spread light and learning, with **Lamp** and **Book** as emblems, and to propagate its highest ideal, **SATYAM PARAMA DHIMAHİ** meditate on the Highest Truth.

OUR VISION AND MISSION

VISION:

- To be a Centre of excellence in Higher Education with a focus on innovative teaching, learning, research, consultancy and extension activities for building a creative, enlightened and productive civil society.

MISSION:

- To provide the students with knowledge, skills, values and sensitivity necessary for successful citizenship.
- To create and disseminate knowledge through interdisciplinary research and creative inquiry in developing a meaningful and sustainable society.
- To equip the students with problem solving, leadership and teamwork skills and inculcating a sense of commitment to quality, ethical behavior and respect for others.
- To provide a platform for free flow of ideas where discovery and creativity will foster professional growth and will usher in a better world.
- To ensure academic excellence in this dynamic knowledge economy by exposing the students to new ideas, new ways of understanding, new ways of knowing in their journey of intellectual transformation.

OBJECTIVES:

- To provide opportunity to those who are unable to pursue Higher Education in the conventional mode of teaching.
- To provide equal opportunity for Higher Education through distance mode.
- To provide opportunity to adult and working population to upgrade their knowledge, skill and qualifications and to advance their career perspective.
- To provide flexibility in enrolment in terms of age, choice of courses, methods of learning and appearance at examinations etc.
- To complement and supplement the Higher Education system of the state.
- To promote research and creation, dispersion and advancement of knowledge.
- To enable learners to overcome barriers: geographical, socio-economic and gender etc.
- To promote continuing education.
- To promote the cause of quality manpower under the faculty of Humanities and Social Sciences, Management and Business Studies and IT, Computer Science and Application.

OUR MOTTO

"Education for all"

THE LEGEND (1962-2018)

DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION, UTKAL UNIVERSITY

Utkal University

Utkal University, founded on 27.11.1943 is the mother University of Odisha. Pandit Nilakantha Dash, Maharaja Krushna Chandra Gajapati and Pandit Godavarish Mishra, were amongst other doyens of modern Orissa who had played a leading role in the establishment of the University. On 27th of Nov 1943, Utkal University started functioning at Ravenshaw College (now University), Cuttack. Dr. Rajendra Prasad, the first President of India, laid down the foundation of the present 400 acre sprawling campus on 1st January 1958. The University thereafter was singularly honored when a great educationist Dr. Sarvapalli Radhakrishnan, the second President of India inaugurated the present campus at Vani Vihar on 2nd January 1963. It was originally an affiliating and examining body only.

A number of Post-Graduate Departments and other centres were established in the University Campus. There are more than three hundred general affiliated colleges under the University. The University has 15 Autonomous Colleges under its jurisdiction. It has 27 constituent Post-Graduate Departments, 2 Constituent Law Colleges, a Directorate of Distance & Continuing Education and a number of centres like Population Studies, School of Women's Studies, Ambedkar Study and Social Exclusion and Inclusive Policy Study, an Academic Staff College, a Pre-School, a High School etc. The University also offers number of Self Financing Courses.

Utkal University is recognized by the UGC. It is a member of the Indian Association of Universities and Commonwealth Association of Universities. Utkal University has been reaccredited by NAAC with A+ Grade in December 2017 for a period of five years.

University Evening College

The Directorate of Distance and Continuing Education (DDCE) a constituent directorate of the Utkal University, had a modest beginning as the University Evening College in October, 1962 with an objective to provide continuing education. The College offered I.A. and B.A. programme. It operated in the premises of BJB College, an affiliated college, under Utkal University. Shri Ram Chandra Rajguru, Shri Damodar Mishra, Shri Baidyanath Mishra and Shri Shiv Kumar Panda were the Principals. Shri Purna Chandra Pattanaik, Shri Ashutosh Pattanaik, Sri Khitish Chandra Dey and Shri K.P.A. Pillai served as Vice Principals.

Directorate of Correspondence Courses

On 27th November, 1974, The University Evening College was converted into Directorate of Correspondence Courses under the auspices of our Administrator Shri Gyan Chand, IAS. Dr. Ram Shankar Rath, took over as the OSD of DCC and served as its first Director from 29.10.1975 to 31.05.1993. The DCC offered I.A and B.A. Programmes from July 1975. B.Com was subsequently added and B. Ed was offered for a short duration. The DCC operated from the Administrative Block of the Utkal University. It was shifted to its present campus in 1987. The first floor of the DCC building was inaugurated on 1 January, 1995 by Prof. S.N. Acharya, Vice Chancellor. Shri A.N. Mishra served as the Director in-charge from 10.06.1993 to 24.11.1995. Prof. S.P. Pani took over as the Director from 25.11.1995. Prof. Pani served as the Director for 18 years (1995-2000, 2004-2010 & 2010-2017) in phases. Dr. Sujit Kumar Acharya, Head Dept. of Business Administrative of our Directorate served as Director-in-Charge from 01.12.2017-25.01.2021. Prof. Namita Das has taken over as Director in charge from 25.01.21 to 31.03.22. since then Prof. K.C. Rath has taken over as Director I/C.

Directorate of Distance and Continuing Education

As per the revised UGC guidelines for Open and Distance Learning, the DCC was converted to Directorate of Distance and Continuing Education w.e.f. 15.10.1996. Prof. G.K. Das, Vice Chancellor, Prof. Ajit K. Mohanty, Prof. K.B. Pattanaik, Prof. S.P. Pani and Shri Alekh Chandra Mishra, A.O., DDCE played an active role in giving new directions to the rechristened institution.

DDCE introduced several new programmes in succession besides BA, and B.Com (Pass and Hons.). M.A. in Odia and History in 1996, Political Science and Sanskrit in 1997, Public Administration, English and Education in 2000, Economics, M.Com and MSW in 2011 were introduced. M.A. Sociology was offered from 2000 to 2005 and has been revived since 2013. DDCE introduced courses in Computer Science in 1998 under the leadership of Shri A.K. Tripathy, IAS, and the Vice Chancellor. Subsequently, MCA in regular mode as an evening course was introduced in 1999 under the tutelage of Prof. G.N. Das, Vice Chancellor. DDCE offered B. Sc (ITM), BITM, and Diploma in Digital Art, BCA, DCA and PGDCA etc. for a short duration. DDCE

introduced a Management Programme in 2000. At present, IMBA, MBA and BBA are being offered under distance mode. From 2014-15 session, DDCE is offering MBA Evening Program for working executives in face to face Regular Mode. Prof. R.K. Jena, the first Coordinator, Prof. S.K. Das, Prof. B.R. Mohanty, Prof. S. Sahoo, Prof. P.K. Sahoo, Prof. R.C. Mohapatra and others assisted DDCE. Post Graduate Diploma in Banking and Insurance Management (In Regular Face to Face Mode) in collaboration with ICICI Bank was introduced in 2007 as an initiative by Prof. L.N. Mishra, Vice Chancellor, Shri A.K. Tripathy IAS, Commissioner-cum-Secretary, Govt. of Odisha, Dept. of Higher Education, Shri K.V. Kamath, Chairman and Shri Paul Delima, DGM, ICICI Bank and Prof. S.P. Pani. Certificate and Diploma Courses in NGO Management in Odia medium were introduced 2010 in collaboration with UNAIDS, New Delhi. Prof. B.K. Rath, Vice Chancellor, Ms. Sarita Yadav, UNAIDS and Prof. S.P. Pani provided the necessary leadership. This course stands suspended from 2014. The Soft Skill Development Cell was established in 2007. MSW, M.COM and M.A. Economics were introduced in 2011. M.A. in Hindi was introduced in 2013. The Internal Quality Assurance Cell, Utkal University was functioning in DDCE from 2011 to 2014. DDCE had also set up the Centre for Women's Studies in 1997. Prof. Sukhadeo Throat, Chairman, UGC inaugurated the Centre for Social Exclusion and Inclusive Policy Study established by DDCE on 23.02.2008. Both are now independent centers and stands shifted out of DDCE. PG Diploma in Lib. Sc., PG Diploma in Journalism and Mass Communication and M.Sc. in Data Science are to be introduced from the session 2019-20.

The PCP Block was added in 1997. An Extension Counter of the Syndicate Bank was opened on 16.09.1997 and was upgraded to a Branch on 10.11.2005. The foundation stone for the Silver Jubilee Building was laid by Prof. S.P. Pani on 14 July 1999. The Silver Jubilee Building stands on the place where Shri Rajendra Prasad, the first President of India, had laid the foundation stone of Utkal University on 1 January, 1958. The office establishment and the library have been functioning in this building since January, 2005. Prof. P.K. Sahoo, Vice Chancellor, along with Prof. S.P. Pani, Director and Team DDCE laid the cornerstone of the 2nd Floor of the Silver Jubilee Building and Old Administrative Block on 30.06.2012. The second floor of the Silver Jubilee Building was inaugurated by Prof. P.K. Sahoo, Vice Chancellor, Prof. S.P. Pani, Director and Team DDCE on 13.05.2013. This floor has been now named as "TATHAGATA BHABAN". An image of Lord Buddha in Dharma Chakra Prabartan Mudra has been placed in the corridor. The library hall named after Bharata Ratna Ambedkar is located in the Tathagata Bhavan. A new complex of halls named after Indian noble laureates Mother Teresa, Amartya Sen, C.V. Raman and R.N. Tagore now stands at the second floor of the old building. Those halls along with Ambedkar Hall were inaugurated on 27th November 2013 by His Excellency S.C. Jamir Hon'ble Governor of Odisha and our Chancellor. The Centre for Teacher Education was inaugurated by Honorable Chancellor, Utkal University on 27th November 2016. Virtual Tutorial Project was inaugurated by Honorable Vice Chancellor, Utkal University on 1st February 2017. Civil Service Coaching Centre of Utkal University was inaugurated by Shri G.V.V Sharma, IAS, Principal Secretary to Govt. of Odisha on 20th March 2017. The Foundation stone of Platinum Jubilee Building was laid by Prof (Dr.) A.K. Das, Vice Chancellor, and Mr. M.K. Biswal, Registrar and Team DDCE led by Prof. S.P. Pani, Director. On 27th November 2017 His Excellency Dr. S.C. Jamir, Hon'ble Governor of Odisha and our Chancellor has inaugurated the renovated Heritage Hall, the Shree Mandap and the Platinum Jubilee building.

Computerization was initiated in 1994. The first computer was procured in 1996. Today we have 2 computer labs, 100+ Computers, 5+ Servers, 5+ Printers, CCTV surveillance system with 16 cameras, Internet Lease line from BSNL and Radio Link Internet Connectivity from STPI and Structured LAN. We have already computerized admission, accounts and examination processes, initiated modest Online Learning for PGDBIM. The Utkal University Examination Management System is also being operated by DDCE.

Prof. A. Mishra, Prof. P.C. Tripathy, Prof. R.C. Mohapatra, Prof. B.C. Guru, Prof. P.K. Sahoo, Prof. H.K. Swain and Prof. R.K. Bal have served as In-charge Directors. Presently, Utkal University is headed by His Excellency Shri Ganeshi Lal, Hon'ble Governor of Odisha as the Chancellor. Prof. Sabita Acharya is our present Vice Chancellor. Prof. Acharya has served as Professor at this University before joining us.

Major Events / Activities 2020-21

Date	Event	Participants	Activity Conducted
13 th April 2022 to 19 th April 2022	Webinar on "Soft skill for Tomorrow"	Management students of 2021 admission batch	Webinar on various soft skill
18 th November 2021 to 21 st November 2021	3 days National level Faculty assessment programme on First Aid and Home Nursing conducted by St. John Ambulance at DDCE	Doctors and Nursing Faculties	Home Nursing and First Aid
8 th July 2021	Launching of e- Lectures	Minister, Higher Education Secretary and others	Inauguration of E- Lectures
20 th Aug 2021	Monitoring Committee meeting of VTP	Members of VTP	Monitoring of VTP work
18 th June 2021	Monitoring Committee meeting of VTP	Members of VTP	Monitoring of VTP work by Principal Secretary, Vice-Chairperson
8 th March 2021 to 12 th March 2021.	Webinar on the Secret to Reducing Stress and Creating Balance through Yoga.	Management Students of 2020 batch	Yoga for Management Students
6 th March 2021 to 12 th March 2021	Webinar on New Age Behavioural Competency	Management Students of 2020 batch	Webinar for Management Students.
10 th Apr 2019	Voter's Awareness conclave by NSS Bureau, Utkal University	Students of various departments of the University	Voting awareness among young and new voters
15 th -16 th Mar 2019	Seminar by PG Dept. of Statistics, Utkal University	Students and Faculties from various Colleges and Universities	Seminar on "Statistical Methodology and Data Science"
6 th -7 th Mar 2019	Seminar by PG Dept. of Public Administration, Utkal University	Students and Faculties from various Colleges and Universities	Seminar on "Rural distress in India: Policy Concerns" under World Bank OHEPEE Programme
27 th Jan 2019	Kalinga Bali Sangam	All DDCE Staff along with eminent personalities from different organization.	Talk by various eminent personalities on Kalinga-Bali sangam
21 st Jan- 14 th feb 2019	Orientation Programme on "Resource Awareness and Knowledge Generation for Teachers in Higher Education"	Faculties from various different colleges of the state and outside	Faculties were made aware about different productive teaching practices
17 th Jan 2019	Health Camp	All University Staff	Various health checkup like blood pressure, random blood sugar, ECG, Dental, Eye etc.

"Excellence is a continuous process and not an accident."

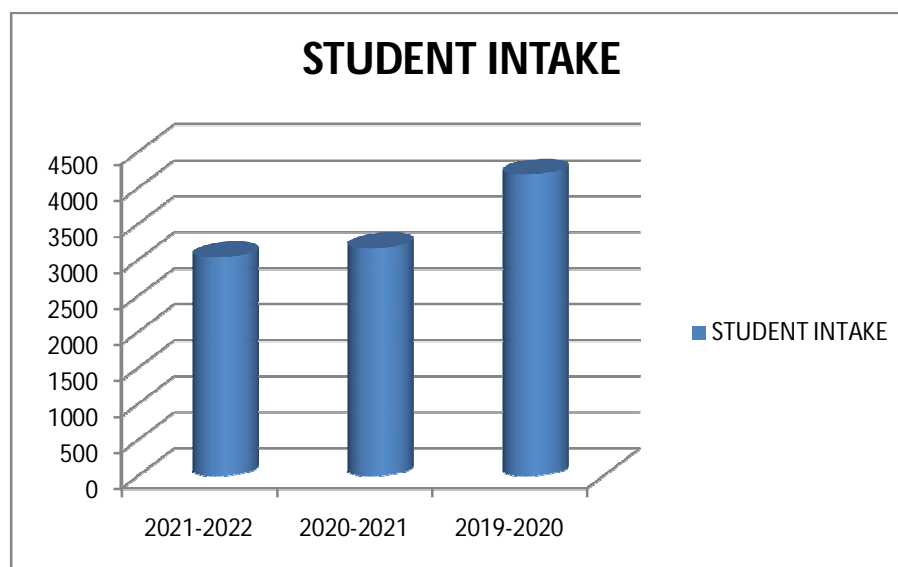
-APJ Abdul Kalam



FEED BACK

Student feedback is obtained after each Personal Contact Programme. Following table reflects the result

Sl.No.	Year	Subject	Punctuality (Avg. in %)	Knowledge of the Teacher	Course Coverage	Quality of Teaching
1	2020-2021	MBA	99	99.05	96.11	91.26
2		IMBA	98.23	99.36	98.31	99.33
1	2019-2020	MBA	97.34	99.34	94.23	95.63
2		IMBA	95.45	96.65	95.86	96.34
3		All P.G Diploma	94.35	95.62	96.52	94.52
4		All M.A/M.Com	96.05	93.18	89.32	95.45
5		B.A/ B.Com	93.45	89.57	95.33	92.55
6		Computer Sc.	95.21	97.57	95.46	96.78
1	2018-2019	MBA	95.23	98.12	87.23	91.20
2		IMBA	95.45	96.65	95.86	90.12
3		All P.G Diploma	91.27	95.23	85.73	90.12
4		All M.A/M.Com	90.75	87.65	90.65	87.25
5		B.A/ B.Com	94.23	89.57	94.23	91.05



SL.NO.	YEAR	INTAKE
1	2021-2022	3036
2	2020-2021	3161
3	2019-2020	4189

UNIVERSITY EXAM RESULT ANALYSIS 2020-2021

Course	Date of Result Publication	Appeared	Passed	Pass %	Grade					
					O	E	A	B	C	D
Master of Arts in Economics	11/8/2021	167	157	94.0	0	1	47	92	8	0
Master of Arts in Education	11/8/2021	373	338	90.6	0	4	132	166	4	0
Master of Arts in English	11/8/2021	247	229	92.7	0	0	17	142	37	2
Master of Arts in Hindi	11/8/2021	32	30	93.8	0	1	5	21	1	0
Master of Arts in History	11/8/2021	100	79	79.0	0	1	25	45	3	0
Master of Arts in Odia	11/8/2021	565	499	88.3	0	0	37	352	72	0
Master of Arts in Political Science	11/8/2021	210	202	96.2	0	1	67	108	7	0
Master of Arts in Public Administration	11/8/2021	51	46	90.2	0	0	26	6	0	0
Master of Arts in Sanskrit	11/8/2021	63	59	93.7	0	0	20	23	3	0
Master of Arts in Sociology	11/8/2021	83	81	97.6	0	0	42	30	1	0
Master of Commerce	11/8/2021	325	312	96.0	0	6	115	141	15	0
Master of Social Work	11/8/2021	118	112	94.9	0	1	57	43	0	0
Average Pass Percentage:				92.2						

Course	Date of Result Publication	Appeared	Passed	Pass %	Grade					
					O	E	A	B	C	D
MCA 3 Year	10/8/2021	26	22	84.6	0	3	16	3	0	0
MCA 2 Year	10/8/2021	38	30	78.9	0	9	20	1	0	0
M.Sc.(IT/ITM/CS)	10/8/2021	7	6	85.7	0	2	3	1	0	0
Average Pass Percentage:				83.1						

Course	Date of Result Publication	Appeared	Passed	Pass %	Grade					
					O	E	A	B	C	D
MBA	10/29/2021	455	319	70.1	0	13	176	121	9	0
IMBA	10/29/2021	7	6	85.7	0	0	1	4	1	0
BBA	10/29/2021	11	8	72.7	0	0	1	6	1	0
PG Diploma	10/29/2021	42	29	69.0	0	6	20	2	1	0
Average Pass Percentage:				74.4						

Course	Date of Result Publication	Appeared	Passed	Pass %	Grade						
					O	A+	A	B+	B	C	D
B.A. Hons.	9/7/2021	891	797	89.5	0	2	272	431	91	1	0
B.Com. Hons.	9/7/2021	27	23	85.2	0	0	1	17	4	1	0
Average Pass Percentage:				87.3							

THE CORE FACULTY

Professor Krishna Chandra Rath, Director I/C

Professor Dept. of Geography, Utkal University

(M.A, M.Phil, M.Sc., Ph.D)

kcrath65@gmail.com



Dr. Krishna Chandra Rath, Director, Distance and Continuing Education, Utkal University is a post graduate in Geography with M.Phil. and Ph.D. from Utkal University, Bhubaneswar, India. Prof. Rath also possesses a Masters Degree in Rural & Regional Development Planning from Asian Institute of Technology, Bangkok, Thailand. He has also been awarded Canadian International Development Agency (CIDA) fellowship during his M.Sc. in Rural & Regional Development Planning from AIT, Bangkok. Prof. Rath is presently working as Professor in P.G. Department of Geography, Utkal University. His specialization and field of interest includes Urban and Regional Planning, Social research Method, Urban Environmental Management and Planning, Geospatial Technology and its Applications and Natural Disaster Management. Prof. Rath is having around seven completed major research projects (funded by DST, UGC, ICSSR, DANTB etc.), around 50 research papers published in referred international and national journals and life membership of 20 numbers of various professional bodies to his credit. He is also currently a member of Odisha Coastal Zone Management Authority (OCZMA). He has also attended various international and national seminars, workshops, symposiums as invited speakers, paper presenter and serves as chairperson of various technical sessions. He has successfully Guided 07 PhD and 40 M.Phil scholars. Prof. Rath also serves as editor and reviewer in various national and international journals.

Dr. Sujit Kumar Acharya,

Asst. Professor Stage-III, Business Admin.

(M.B.A., MA PM & IR, M.Com, M.Phil., Ph.D).

Email- sujitkacharya@gmail.com

sujitddce@gmail.com



Dr. Sujit K. Acharya is Head of the Department of Business Administration, DDCE, Utkal University holds Master Degree in Personnel Management and Industrial Relations (PM & IR), Master in Commerce from Utkal University and Master in Business Administration (HRM) from Pondicherry University. He did his M. Phil (Commerce) and PhD. from the department of PM & IR Utkal University. Before joining Utkal University he has served as a faculty and Head (PGP) at Institute of Management, Bhubaneswar (IMB). His areas of specialization include HRM, OB, HRD and OD. Dr. Acharya has over 19 years of teaching experience across disciplines like Commerce, Management, PM&IR and Soft Skills. Presently Six scholars have received their Ph.D Degrees under Dr. S.K. Acharya.

To his credit he has attended many National and International Seminars, Workshops and training programs. He has authored 18 research papers in International Journals and 26 research articles in National level Journal. He has contributed to nine edited books published by national level. He has authored Human Resource Planning and Development (2011/ HPH Publications), Managing Change and Strategic Change (2013/ HPH Publications), Human Resource Management (2015/ HPH Publications) and Manpower Planning and Strategic Change (2019/ HPH Publications). He has contributed numerous chapters to courseware for distance learners. He has also edited the study materials published for the distance learners by DDCE, Utkal University. Dr. Acharya has presented 35 papers both in International and National level seminars.

Dr. Biswo Ranjan Mishra,
Asst. Professor Stage-II, Commerce & Coordinator, MBA B & F
(M.Com (Gold Medalist), M.Phil,LLB,MBA,M.A (Eco.), Ph.D, UGC (Net)
Email- biswomishra@gmail.com



Dr. Biswo Ranjan Mishra is Head of the Department of Commerce, DDCE, Utkal University. He has completed his Ph.D degree from P.G Department of Commerce, Utkal University in the area Corporate Sustainability Reporting Practices. He has graduated from S.C.S College Puri securing 2nd rank in Utkal University. He has secured First position in First class in M.Com examination of Utkal University. He obtained his M.Phil Degree from School of Commerce and Management, Ravenshaw University .He has also qualified UGC (NET). Mr. Mishra has 07 years of corporate experience in the field of law and accountancy. He has over 14 years of teaching experience .Prior to joining Utkal University, he has worked as faculty in different reputed institutions like ICFAI, IMIS, SOA University and DHE, Government of Odisha. To his credit, he has attended numerous Seminars, Workshops and training programs. He has published 25 number of research papers in reputed journals and conference proceedings. His area of interest is Financial Derivatives, Security Analysis, Portfolio Management, International Finance and Financial Reporting.

Dr. Mamata Rani Behera,
Asst. Professor, Odia & Coordinator, Computer Application Programme
(M.A, M.Phil, Ph.D, D.Litt)
Email- mamataddce@gmail.com



Dr. Mamata Rani Behera is Head of the Dept of Odia DDCE, Utkal University. She is educated at Sailabala Women's college, Cuttack and P.G. Dept. of Odia Utkal University. She has qualified UGC NET & JRF in the year 1993 & obtained her M. Phil (1996)and Ph. D. Degree in the area of Modern Odia Poetry from Utkal University in the year 2000.Under her guidance five doctoral research scholars are actively engaged in research including four are UGC research Fellow . She has also guided more than hundred Odia Research Project of P.G. Odia students of DDCE, U.U. Three Scholars have received their Ph.D Degree under her guidance. She has delivered lectures as a resource person in different seminars and UGC sponsored refresher and orientation programs and presented papers in numerous international and national seminars and conferences. She has edited study materials of P.G. and U.G courses. She is coordinating self finance courses like NGO Management (2010-14) PGDBIM (2014-16) and MCA programs (2017-).She is assigned examination in charge of various courses offered by DDCE. She has been trained from IIT, Kharagpur on effective speaking and making presentations - a knowledge dissemination program and successfully trained from NIEPA, NEW DELHI. She has authored several Critical papers and as a creative writer a number of poems, short stories have been published in leading Odia magazines. She is the author of two short story collections two poetry collections and two research books and a novel. Before joining in this university she was compering a Literature program- in Yuva Vani All India Radio Cuttack and she is a drama artist of A.I.R. Cuttack since 1989. A.I.R Cuttack, BibidhaVarati has board casted her several talks, discussions on various current topics. She was Honoured D. Litt Degree from Sambalpur University in the Year 2019. Now, she is doing her Post-Doctoral Research on a sensitive area of Post Independent Odia Poetry.

Dr. Prajna Paramita Panigrahi,
Asst. Professor, English
(M.A., M.Phil. Ph.D)
Email-prajna72engddce@gmail.com



Dr. P.P. Panigrahi is the Head of Department of English in DDCE, Utkal University. She was educated at Rama Devi Women's Autonomous College and PG Department of English, Utkal University. She qualified UGC NET in Dec.1999. She obtained her Ph.D Degree from Utkal University in 2004. Apart from teaching English to regular Honours and Post Graduate students, she deals with Communicative English in professional MBA and MCA courses. Further, she conducts training in Spoken English and Personality Development. She has been trained in Soft Skills from Corporate leaders like Genpact and Infosys. She has authored several critical papers and two books namely: The Voyage Within: Women in the works of Indian Women Novelists in English/ Image of women in the works of Kamala Markandaya. Her other interests include Gender Studies and Literary Criticism. She is actively engaged in research pursuits on Indian women writing and two scholars have successfully submitted their thesis under her supervision. Four scholar has already been awarded her Ph.D Degree under her guidance. She has attended multiple conferences and workshops and has been an expert for recruitment of teachers in various schools and colleges.

Ms. Sony Snigdha Sahoo,
Asst. Professor, Computer Science and Application
B.Tech. (CSE), M.Tech. (CSE)
Email- sonyddce@gmail.com



Ms. Sony Snigdha Sahoo is currently serving as Assistant professor in the Department of Computer Science and Applications at DDCE, Utkal University. She has completed her B.Tech in Comp. Sc. & Engg. from Trident Academy of Technology, BPUT and M.Tech in Comp. Sc. & Engg. from Institute of Technical Education and Research, SOA University. She has qualified UGC NET in June 2014. She is currently pursuing her Ph.D in Computer Science at Utkal University.

Prior to joining DDCE in September 2015, she has worked as a Junior Project Fellow and subsequently a faculty in Comp. Sc. at Regional Institute of Education, Bhubaneswar from June 2011-April 2012. She has also worked as Assistant Professor in Dept. of Comp. Sc. & Engg. at Centurion Institute of Technology, CUTM, Bhubaneswar from June 2012 to Sept 2015.

Dr. Subas Chandra Mishra, Academic Consultant &
Associate Coordinator for Computer Application.
(M.Com, Ph.D , MCA ,M. Tech (CS) , MBA , MCSE , CCNA)
Email- subaschm@gmail.com



Dr. Subas Chandra Mishra is working as an Academic Consultant in Department Computer Science and Application and Associated Course Coordinator for MCA courses. He handles the Computer Science courses offered by the Directorate. He has awarded **Ph.D** degree in Commerce from F.M. University, Odisha in 2018. His area of research is Liquidity in Corporate Sector of India. He holds Master in Technology (Computer Science) (**M. Tech (CS)**) from Utkal University, Master Degree in Commerce (**M. Com**), Master in Computer Application (**MCA**) from Sambalpur University, Odisha and Master in Business Administration (**MBA - Finance**) from F.M University, Odisha. He has completed Post Graduate Degree in Computer Application from DDE, Pondicherry University. He has also obtained Microsoft Certified System Engineer (**MCSE**) from Microsoft and Cisco Certified Network Associate (**CCNA**) from CISCO. He had completed Advanced Diploma in Computer Hardware and Network Engineering (**ADCHNE**) from

Indian Institute of Hardware Technology (IIHT) , New Delhi . He has more than 14 years of teaching experience in Computer Science courses like computer fundamentals, Microprocessor , Artificial Intelligence and Computer Network Security , Internet of Things (IoT) , Cloud Computing etc. .He has successfully filed and published an Indian Patent. He had attended a National Workshop on Development of SLM organized at IGNOU, New Delhi in March 2016. He had also completed a short term training programme on Introduction to Coding Theory organized by National Institute of Technical Teachers Training and Research , Kolkata. He had successfully completed the Online Training on 'NEP 2020: Changing Role of Teachers in Distance and Online Learning' for Faculty of IGNOU, SOUs, DEIs held on 24th to 26th March, 2022 .

Dr. Rashmi Ranjeeta Das

Academic Consultant & Associate Coordinator for Management Courses.

(MBA, M.Com, Ph.D)

Email- rashmiddce@gmail.com



Dr. Rashmi Ranjeeta Das is an Academic Consultant & Asso. Course Coordinator for Management & MBA B & F Program. Dr. Das obtained Ph.D (Commerce), MBA (Finance & Marketing), M.Sc (Environmental Science) from Utkal University and M.Com from IGNOU. Her Ph.D is on "Business Process Re-engineering in Commercial Banks". Her area of interest for counseling in UG & PG Level is Financial Management, Business Environment, Financial Market, Bank Marketing and other general Management Subjects. She has undergone Training Programs at INFOSYS, ICICI Bank, IIT, Kharagpur, MHRD (Govt. of India) and Stride IGNOU. To her academic credit, she has attended 15 International Conferences and more than 30 national conferences and seminars. She has also presented papers in various International and National Conferences and seminars. She published eight articles (5 articles in referred International Journals and 03 articles in National Journals) and book entitled "Marketing Management", "Financial Market and Institution"& "Banking& Insurance Management", "Banking& Insurance Marketing". She has recently presented the following papers in National and International Conferences: "Paperless Financial System: With special reference to State Bank of India". "Make in India: An Innovation for transforming India into a Manufacturing Leader". "Opportunity and Challenges for rural marketing India". "Cultural Prospective in Modern Banking System in India". "Issues and Challenges of Pradhan Mantri Kaushal VikasYojana in India". "Issues and Challenges of Corporate Governance in Indian Banking Sector". "The Contribution to Individual Entrepreneurs to Sustainable development".

Dr. Renuka Kumar,

Academic Consultant, MSW

(MSW, M.A. Sociology, Ph.D.)

Email : renukaddce@gmail.com



Dr. Renuka Kumar has completed Mater of Social Work from Centre for Studies in Rural Development (CSR), Ahmednagar, Pune University. She has completed Ph.D. on the topic "Distance Education is a means to women Empowerment, A study of DDCE, Utkal University". Prior to DDCE, she was involved in various research studies conducted by the Government of Odisha. Her major studies are, "A study on Ensuring Sustainable Livelihood Options for the Beggars at Puri and Konark", "Life behind bars" - a Socio Economic study on women prisoners in Odisha and "A study on Reproductive and Child health in Padampur block of Bargarh district, Odisha". She has presented eight papers in various International & National

webinars and conferences. She has published number of research papers in reputed journals and conference proceedings. In addition to this, she has attended numerous National & International seminars, workshops and training programmes.

Dr. Pragyan Paramita,
Academic Consultant, Hindi
(MA, M.Phil, Ph.D)
Email: pragyanhindiddce@gmail.com



Dr. Pragyan Paramita, is a gold medalist in M.A. Hindi for securing highest mark in 2009 from Rama Devi Women's Autonomous College, Bhubaneswar. She has completed her M.Phil on the topic JainendraKeUpanyas "Tyagpatra" Me Manovigyan from Ravenshaw University and her Ph.D on the topic "KamleshwarKe Katha Sahitya Me Vyangya" from Utkal University. She is in-charge of Hindi programme offered at DDCE. Her core consistencies include taking classes and coordinating the PCP programmes. She is also entrusted with the editing of Hindi course materials developed by DDCE. She has attended many National & International Conferences and seminars and has published many articles in various Journals.

Dr. Madhab Chandra Sethi,
Academic Consultant, History
(MA, M.Phil, Ph.D, UGC NET, B.Ed)
Email: madhab.setty@gmail.com
madhabddce@gmail.com



Dr. Madhab Chandra Sethi obtained his PG, M.Phil and Ph.D Degree from PG Department of Ancient Indian History, Culture and Archaeology, Utkal University. He is UGC-NET qualified. As a student, he had worked on "A Study of Stupa Architecture of Orissa with Special Reference to Udayagiri, Lalitgiri and Ratnagiri" at M.Phil level. His doctoral thesis is titled "Khandagiri and Udayagiri Reconsidered: A Study in Continuity" in Ancient Indian History, Culture and Archaeology. His Doctoral thesis has been highly appreciated by both the external examiners, for its critical analysis and for placing Khandagiri and Udayagiri in a national perspective. Before joining DDCE, Utkal University he was an ICHR & RGNF, UGC Research

Fellow at the P.G. Dept. of Ancient Indian History, Culture and Archaeology, Utkal University. He has attended several National and International Conference held in India related to Art, History and Archaeology and published several papers. He is actively involved in the Archaeological Excavations, conducted by the P.G. Dept. of Ancient Indian History, Culture and Archaeology, Utkal University. His present interests include monuments, rock cut sculpture and architecture. He is a Life Member of Odisha History Congress. He had attended a National Workshop on Development of SLM organized at IGNOU, New Delhi in March 2016.

Dr. Sulochana Dash**Academic Consultant, Public Administration****M.A(Pub. Admin), M.Phil, P.hD(Pub. Admin), MBA****Email - sulochanaddce@gmail.com**

Dr. Sulochana Dash has completed MBA and PM & IR from Utkal University. She did her M.A , M.Phil and P.h.D from the department of Public Administration Utkal University in the area of "Job Satisfaction in Banks: A Comparative Study of State Bank of India and HDFC Bank in Bhubaneswar Circle". Before joining DDCE Utkal University she has served as a faculty at Capital Institute of Management and Science (CIMS) and Rajdhani College of Engineering and Management (RCEM) Bhubaneswar. Her area of specialization includes HRM, OB, Management, IR, IL, OCD and HRPD. Dr. Dash has over 12 years of teaching experience. She is in charge of Public Administration Programme offered by DDCE Utkal University. She is also involve in developing study materials for DDCE, coordinating the PCP programmes and taking classes in her dicipline. She has attended and presented papers in many National and International seminars, conferences, workshops, symposiums and She has published many articles in different journals.

Dr. Pralap Kumar Sethy**Academic Consultant, Sociology****M.A, M.Phil, Ph.D, UGC-NET****Email - pralapddce@gmail.com**

Dr. Pralap Kumar Sethy is working as an Academic Consultant in the Department of Sociology. He takes care of both the B. A. and M. A. courses of Sociology offered by the Directorate of Distance and Continuing Education, Utkal University. Dr. Sethy has been awarded Ph.D. degree in Sociology from Utkal University, Bhubaneswar in 2021. He has been awarded the Doctorate degree on the topic titled "The Impact of Right to Education (RTE) on Scheduled Tribes (STs): A Sociological Study in the District of Kendujhar, Odisha". His keen areas of research interest are Sociology of Education, Tribal Education in Odisha and Tribal Issues. He holds a Master of Philosophy (M. Phil) Degree in Sociology and Master of Arts (M.A.) in Sociology from Utkal University, Bhubaneswar. He has qualified for UGC-NET in Sociology (2013); he has also been awarded Rajiv Gandhi National Fellowship (2016) and selected for ICSSR fellowship (2016) for Doctoral degree. He has more than three years of teaching experience in undergraduate courses in Sociology and has more than two years of experience in conducting field study. To his academic credit, he has presented papers in various National and International Conferences and seminars, Faculty Training Programme and has participated in several Research Methodology Training Programmes. He has also attended two Research Conclave organized by Utkal University. In addition, he has published more 10 research papers in National level journals and four research papers in International Scopus, UGC CARE-listed and indexed journals. He has also contributed two research papers to two National level edited books.

Dr. Meenakshi Bala Pradhan,
Academic Consultant, Odia
MA, B.ED, Ph.D,
Email: meenakshiddce@gmail.com



Dr. Meenakshi Bala Pradhan has completed Ph.D Degree from P. G. Deptt. Of Odia, Utkal University. She obtained Graduation Hons. with Distinction from Utkal University M.A (History) from Ravenshaw University, M.A. (Odia) from Utkal University and B.ED in Special Education from Utkal University, Bhubaneswar. She has attended many National seminars and has published many articles in various journals. She had attended Online Training on NEP 2020: Changing Role of Teachers in Distance and Online Learning for Faculty of IGNOU, New Delhi. She is having five years of Teaching Experience in different colleges. She has worked as a Project Fellow in Computer Science Department & P.G. Deptt. of Odia, Utkal University in the different projects like CLIA, EILMT, OCR from C-DAC, Pune, Govt. of India. She has also worked as Translation Subject Experts (TSE) in Tata Consultancy Services (TCS).

Dr. Diptansu Bhusan Pati
Academic Consultant in Education
M.A, Ph.D in Education
Email- diptansuddce@gmail.com



Dr. Diptansu Bhusan Pati is working as Academic Consultant in the Department of Education, DDCE, Utkal University. He is particularly looking the academic matters of the B.A (Education Hons.) and MA Education programmes including PCP classes, SLM Development and examination. So far as academic qualifications concerned, he has qualified Master degree in Education from Berhampur University, and the Ph.D degree from Maharaja Sriram Chandra Bhanja Deo University, Baripada. In addition to this, he has contributed several articles in the national and international peer review journals and also in the edited books. He has become the member of different academic bodies which are Editorial Board Member of Social Science Journal PRAGYNA, organizing Secretary of All India Education Society (AIES), and All India Education, Health and Literary Trust (AIEHLT), Bhubaneswar. He is having more than 12 years sound experience working both in NGOs and also in the apex government education institutions in India like Ravenshaw University and Education Consultant India Limited (Ed.CIL), MHRD, Govt of India. He has also worked in different Central Sponsored programmes of Government of India and international projects. He has worked in SSA, DEPA (Premier professional training programme govt. of india), CREATE (DFID Funded collaborative projects), Saakshar Bharat (NLMA, Adult Education, Govt. of India,) and MDM Programme (School & Mass Education Dept. Govt of Odisha).

Dr. Beenapani Mishra
Academic consultant, Sanskrit
M.A, M.phil, PH.D, MDHCYS
Email- beenapaniddce@gmail.com



Dr. Beenapani Mishra (Academic Consultant in Sanskrit) has a sound academic accomplishment throughout her academic career. She got awarded with M.Phil in Sanskrit and Doctorate of Philosophy (in Sanskrit) from Dept. of Sanskrit under Utkal University, Vani Vihar. She had also accomplished various academic projects as well as undergone different certified training programs like, Master's Degree program in Human Consciousness and Yogic Science, from Dept. of Sanskrit, Utkal University, Vani Vihar. Regarding her Awards and Publication in journals she was honoured with Dr. V.G. Rahurkar Award (National Level) for her paper presentation at the All-India Oriental Conference, Pune held at Nagpur in the year 2019, Smt. Kamlesh Kumari Kulashrestha Award (National Level) for her paper presentation at the All-India Oriental Conference, Pune held at Haridwar in the year 2016. She has three (3) research paper publications in different journals. She has also actively participated in various Trainings, Workshops and Paper Presentation in various National and International Seminars. Further, she had presented her research papers at 12 different National and 4 different International Seminars.

Mr. Badrinath Das
Academic Consultant, Political Science & Public Admn.
M.A, M.Phil
Email- badriddce@gmail.com



Mr. Badrintah Das has completed M.A in Political Science, from P.G.Department of Political Science, Utkal University, Vani Vihar. He has completed his Master in Philosophy from Utkal University on the topic "Centre-State Relations in India: A study of Odisha (2004-2014)". He is now pursuing his Doctor of Philosophy at Utkal University. He is in charge of Political Science Programme offered by DDCE Utkal University. He is also involve in devoloping study materials for DDCE, coordinating the PCP programmes and taking classes in his dicipline. He has attended and presented papers in many National and International seminars, conferences, workshops and symposiums. He has published two chapters in edited books and many articles in different journals. He is a life member of Odisha Political Science Association (OPSA) and Indian Political Science Association (IPSA).

Prabhat Kumar Mohapatra
Academic Consultant in Economics
MA, UGC-NET
MAIL ID-prabhatddce@gmail.com



Mr. Prabhat Kumar Mohapatra is working as an Academic Consultant in Economics at DDCE, Utkal University. He has completed his master degree from P.G Department of Analytical and Applied Economics, Utkal University. He has also qualified UGC-NET in Economics. He is in charge of BA, MA Economics course offered at DDCE. His core consistencies include taking classes, coordinating the PCP programs and Student counselling. He is also responsible for preparation of an Economics study material. He has attended many national and international conference and webinar related to his core area Economics. He is a member of Odisha Economics Association. He has also participated in the Online Training on “NEP 2020: Changing Role of Teachers in Distance and Online Learning” for Faculty of IGNOU, SOUs, DEIs.

Ms. Anita Natha
Academic Consultant in Education
MA, M.Phil, B.Ed in Education
Email: anitaddce@gmail.com



Ms. Anita Natha is working as an Academic Consultant in the Dept. of Education, DDCE, Utkal University. She takes care of both MA & BA Courses offered by DDCE, Utkal University. Ms. Anita Natha obtained her PG degree from PG Department of Education, DDCE, Utkal University and M.Phil in RNIASE, Cuttack. She Completed B.ed degree from Nagarjun University, Andhra Pradesh. As a student, she had worked on “Distance Education in Orissa at M.A level and Existing Evaluation practices in Primary School at her M.Phil level. She had also attended 3days Online Training on ‘NEP 2020: Changing Role of Teachers in Distance and Online Learning’ for Faculty of IGNOU, SOUs and DEIs on 24-26 March, 2022.

Ms. Aliva Panda
Academic Consultant in History
MA, M.Phil in History
Email: alivaddce@gmail.com



Ms. Aliva Panda working as an Academic Consultant. She completed her M.A, M.Phil degree from P.G. Department of History Utkal University and also completed her M.Phil on Fragmented Identity: A Case- study on the Refugees of Mahakalapada Block in Kendrapra. Now she is currently working on topic Locating “Self” in the History of Women in Orissa, 1920-47 for PhD from Utkal university. Apart from this she is interest in other areas such as Modern Indian History, Gender Studies, literacy. She has 02 years of teaching experiences from colleges like Rajdhani college &

BJB (Auto) College and also has been a UGC-Rank-Holder for securing highest mark in history in her U.G. She achieved top position in Department of History Kendrapara (Auto) College. She has participated and presented papers in various sessions of Odisha History Congress & Indian History Congress, in two International seminars & seven National seminars apart from participating in various webinars and training programs.



OUR OTHER FACULTIES

Besides the regular faculty members of DDCE and P.G. Departments of Utkal University a number of faculty members from other educational institutions, professionals including bankers, Chartered Accountants, Cost Accountants, Company Secretaries, Corporate Executives and Researchers at various academic institutions act as part timers. We also avail the services of retired experienced teachers. Faculties are also drawn from affiliated colleges of Utkal University and Biju Pattnaik University of Technology.

TEAM DDCE

- ❖ Mrs. Meerashree Das, *S.O, Accounts & Establishment*
- ❖ Mr. Tanmay Kumar Das, *S.O, Examination & Academics*
- ❖ Mr. Abhaya Kumar Sahoo, *Sr. Asst. Statistical, VTP*
- ❖ Mr. Surya Narayan Rath, *Software Consultant*
- ❖ Mr. Aswini Kumar Gouda, *Programmer*
- ❖ Mr. Rajendra Kumar Mishra, *Programmer*
- ❖ Mr. Sumit Kumar Mishra, *Programmer*
- ❖ Ms. Mitali Sahoo, *Librarian*
- ❖ Sri Asisa Kumar Mishra, *Jr. Executive*
- ❖ Ms. Litun Pradhan, *Jr. Executive*
- ❖ Ms. Sabita Mallik, *Jr. Asst.*
- ❖ Mrs. Diptimayee Dalai, *Jr. Asst.*
- ❖ Mrs. LaxmipriyaPani, *Jr. Asst.*
- ❖ Sri. Sitaram Deheri, *Jr. Asst.*
- ❖ Sri. Pradipta Kumar Swain, *Jr. Asst.*
- ❖ Sri. Purnananda Pradhan, *Jr. Asst.*
- ❖ Ms. Swapna Manjari Dash, *DEO.*
- ❖ Ms. Banaja Paikaray, *DEO.*
- ❖ Mr. Deepak Kumar Mohapatra, *DEO.*
- ❖ Ms. Sonali Samantaray, *DEO.*
- ❖ Ms. Chinmayee Nanda, *DEO.*
- ❖ Sri. Pradip Kumar Senapati, *Hardware & Network*
- ❖ Sri Damodar Barik, *Driver*
- ❖ Sri Bairagi Charan Singh, *Driver*
- ❖ Smt. Kanti Paikaray, *Peon*
- ❖ Sri Banambar Behera, *Supportive Staff*
- ❖ Sri Braja Mohan Gochhayat, *Supportive Staff*
- ❖ Sri Sridhar Naik, *Supportive Staff*
- ❖ Sri Landa Naik, *Supportive Staff*
- ❖ Sri Chitta Ranjan Nayak, *Supportive Staff*
- ❖ Sri BalaramSethy, *Electrician*
- ❖ Sri Rabindra Jena, *Supportive Staff*
- ❖ Sri Mangru Mundagadia, *Supportive Staff*
- ❖ Sri Srikanta Kumar Ojha, *Gardener*
- ❖ Sri Pitambara Behera, *Gardener*

INFRASTRUCTURE

Physical: Land-15 Acres, Halls-05(2Ac), Class rooms-25, Conference Room-03, (AC), Dining Room-01, Tube Well-02, Computer Cell-03, Garage- 05, Parking Shed-05. DDCE have added more than eight hundred square meter of floor space with an auditorium and twenty additional class rooms.

Library: Books-18479, Seating Capacity-80, Inlibnet Connectivity Available, N-Computing-18 Nodes for e-reading, Newspapers-09 and Magazine and Journals-04.

Information Technology: Servers-04, Computers-99, Laptops-03, I LCD Projectors-06, Scanners-03, Printers-14.

Software: Visual Studio enterprise edition, SQL Server Standard edition and Firewall-01.

Net Lease Cable Connectivity: 12mbps from BSNL & Lease Net Radio Connectivity-15mbps from STPI.

Banking Facility: Carana Bank and its ATM, E-receipt System, Online Payment System.

Garden: Lawns-02, Seasonal Beds-05, Mango+Coconut Groove-01 and Fish Pond-01.

Electricity: Transformer-250KVA and Salient Diesel Generator-100KVA-02.

Virtual Tutorial Studio: HP M706n (B6S02A) Laser Jet Pro Printer-1, HP HPE Store Easy 1650 NAS Storage and Server-1, HP M403d Leser Jet Pro Printer-1, HP M435nw (A3E42A) Printer-1, HP-5130 Ethernet Switch : HPE FlexNetwork-1, I Ball iB-PFS1042U Server Rack-1, Dell S2240L Server Monitor-1, USB Keyboard & Mouse Combo Pack-1, Sennheiser EW135G3 HAND HELD MIC System-1, Sennheiser, EW 112P G3, Wireless Lapel Mic-2, Sennheiser Professional HeadPhone-3, Telex CES2 Earset for Teachers-4, Genelec 8020B Speaker-6, Soundcraft FX-16ii Audio Mixer-1, Talkback system ,with 8-way in tercom with 4 Nos. Belt Pack-1, Camera Sony HD Studio PXW-X160-3, Sony MCS 8M, HD Video Switcher-1, Sony QDAEX1/SC1 Card Adapter-6, Sony MRWE80/BC1 Memory Card Reader USB 3-4, Sony QDG64A/J Memory Card-6, Sony VPL#SW630C Projector with interactive Pen-2, Sony PSS-640 Ceiling Mount Kit for Projector-2, Sony VPL#SW630C interactive Pen-2, SONY 32 412 D Led TV-2, Battery Pack Sony 2BPU-60-3, Battery Pack Sony 2BPU-30-3, Battery Pack Sony Charger-3, Manfrotto MVH500AH, 755XBK Tripod-3, Ajakona IO-XT Video Ingest direct to computer-1, Ajakona Ki Pro Quad Video Recorder-1, Ajakona Pak Media and Pak Dock-1, iMac 27 -inch 5K Retina, Core i5 3.2GHz-2, Apple Keyboard-2, Apple Mouse-2, Microtek Supermax Series UPS, MPKK-180-11-4, Exide UPS Battery, EP-42-12-60, UPS Rack-4, Canara CLP901DS, LED Spot Daylight with Stand-6, Ureach UB960H Card Duplicator-1, Scan Disk 16 GB Micro SD Card-500, SENs BACK003S Backdrop Kit-1, SENs BACK003 Backdrop Cloth-1, Transcoding Software-1, Adobe CC Package (Device License)-1, Daikin R410A Air Conditioning- 2.

CCTV Surveillance System: CCTV Cameras-32, DVR-02, Screen-02



COURSE NAME WITH CODE NUMBER

Management Programme	CODE
MBA (2 Yr. Distance)	030302
MBA 2 Year Evening Program (Regular Face to Face Mode)	030302
MBA in Banking & Finance (Regular Face to Face Mode)	030302
IMBA / BBA (Distance)	030702

Computer Science & Application Programme (Regular Face to Face Mode)

MCA	020305
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UNDER GRADUATE PROGRAM(DISTANCE): (GENERAL)**B.A. Hons**

Education Hons	010105
English Hons*	010106
History Hons	010109
Hindi Hons*	010108
Odia Hons	010114
Pol. Science Hons	010116
Sanskrit Hons*	010119
Sociology Hons*	010120
One may opt for other Honors only under the approval of Director, DDCE. (* Self Study)	

B.Com. Hons.	030101
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POST GRADUATION (DISTANCE): (GENERAL)

M.A. Economics	010304
M.A. Education	010305
M.A. English	010306
M.A. Hindi	010308
M.A. History	010309
M.A. Odia	010314
M.A. Pol. Sc.	010316
M.A. Pub. Admn	010318
M.A. Sanskrit	010319
M.A. Sociology	010320
MSW (Social Work)	010326
M.Com.	030300

ADMISSION SCHEDULE

- **ADMISSION TO ALL COURSES IS SUBJECT TO AVAILABILITY OF SEATS.**
- **LAST DATE FOR ADMISSION WITH USUAL FEES IS UPTO 31st OCTOBER 2022.**
- **LAST DATE FOR ADMISSION FEES WITH LATE FINE Rs.200/- IS UPTO 30th NOVEMBER 2022.**
- **ALL PENDING CASES, POLICE/DEFENSE PERSONAL ADMISSION WILL BE OVER BY THE END OF DECEMBER, 2022.**

ONLINE ADMISSION PROCESS

- Step- 1: Registration of the Applicant:** The applicant needs to register him/her self through a link available in the DDCE website (<https://ddceutkal.ac.in/admission.asp>) and click **New Student Registration** Button. Here the applicant needs to submit his/ her name, E-mail id, Name of the course, Mobile no., and Date of Birth.
- Step- 2:** After New Registration you will get an auto generated Email, where your form no is mentioned.
- Step-3:** Login with Form No & DOB read the instruction carefully.
- Step-4:** Fillup all details of the form correctly then click **Submit& Continue** button.
- Step-5:** Upload your Photograph format (Max Size :100 KB)& Signature (Max Size : 50 KB) in .jpg format only.
- Step- 6:** Upload all required documents in .pdf format (Max Size:1 MB each)
- Step-7:** After clearance from DDCE, proceeds for the payment.
- Step-8:** After successful submission of the fees and verified by DDCE Official, the student will get the e-ID card, e-receipt, and e-Prospectus.

DDCE FOLLOWS FIRST COME FIRST SERVE PRINCIPLE

The **ONLINE** Admission Test for MBA Evening Program, MBA in Banking and Finance and MCA Program (Face to Face Mode) is on **ROLLING ENTRANCE BASIS**. Candidates have to appear **Personal Interview** on any working day. Those who have qualified can take admission immediately. Conduct of online Personal Interview is also subject to availability of seats. Reservation policy of P.G. Council, Utkal University shall be applicable for Face to Face mode courses. All SC/ST students meeting the minimum requirements of admission shall be admitted into various courses under Distance Mode.

NO EXTENSION OF DATE beyond last date of admission is permitted. However defence personnel shall be considered on a case by case basis.

Academic Calendar 2022-23

COURSE	SEMESTER/ YEAR	CONTACT CLASS		EXAMINATION TENTATIVE SCHEDULE
BA/ B.Com		Month	Mode	
BA /B.com 5th Semester	2020 admission Batch	September 2022	Online	The University exam schedule will be notified in the Website.
BA /B.com 3rd Semester	2021 admission Batch	September 2022	Online	
BA / B.Com 1st Semester	2022 Admission Batch	January 2023	Online	
Educational Practical (1st Sem/ 3rd Sem/ 5th Sem)	2022/2021/2020 Admission Batch	January 2023	Offline/ Online	
BA / B.Com 2nd Semester	2022 Admission Batch	PCP (Online/ Offline) Schedule will be uploaded in the website as per the exam notification. Students are advised to visit website or leading Odia dailies.		
BA / B.Com 4th Semester	2021 Admission Batch			
BA / B.Com 6th Semester	2020 Admission Batch			
Educational Practical (2nd/ 4th/ 6th Sem)	2022/2021/2020 Admission Batch			
MA Programme		Month	Mode	
M.A/ M.Com/ MSW 3rd Semester	2021 Admission Batch	September 2022	Online	February 2023 (The detailed examination time table will be notified in the website)
M.A/ M.Com/ MSW 1st Semester	2022 Admission Batch	November 2022	Online	
MA/M.Com/MSW 2nd Semester	2022 Admission Batch	April 2023	Online	July 2023 (The detailed examination time table will be notified in the website)
MA/M.Com/MSW 4th Semester	2021 Admission Batch	March 2023	Online	
Management Programme		Month	Mode	
IMBA / BBA 3rd & 5th Semester	2021/2020 Admission Batch	September 2022	Online	December 2022 - January 2023 (The detailed examination time table will be notified in the website)
IMBA 7th & 9th Semester	2019/2018 Admission Batch	October 2022	Online	
MBA 3rd Semester	2021 Admission Batch	September 2022	Online	
IMBA/ BBA 1st Semester	2022 Admission Batch	October- November 2022	Online	
MBA 1st Semester	2022 Admission Batch			
SSDC & Yoga for MBA/IMBA/BBA	2022 Admission Batch	January 2023	Online	X
BBA/IMBA 2nd,4th & 6th Semester	2022/2021/2020 Admission Batch	February 2023	Online	June- July 2023 (The detailed examination time table will be notified in the website)
MBA 2nd & IMBA 8 th Semester	2022 & 2019 Admission Batch	April 2023	Online	
MBA 4th & IMBA 10 th Semester	2021 & 2018 Admission Batch	March 2023	Online	
NOTICE REGARDING PCP				
1. If the PCP will be conducted in offline mode then the same will be conducted during the mentioned period. As per requirement the doubt clearing sessions will also be conducted only in offline mode at headquarter (DDCE, Utkal University)				
2. This is a Tentative Schedule. The specific dates of PCP (Personal Contact Program) will be notified in the website. Students are advised to visit the website before the commencement of PCP.				
NOTICE REGARDING Examination				
1. The detailed examination time table will be notified in the website, after the approval of Controller of Examination, Utkal University.				
2. The mode of Assignment/ Internal/ Practical/ Project/ Essay Writing will also be notified in the website.				
For Details visit our website: www.ddceutkal.ac.in				

Management Programme (Self Financing Courses)

Course Code: 030302

The Programme is approved by AICTE, New Delhi.

A. MBA (Distance Mode)

- i) **Duration:** Two Years(Four Semesters)
- ii) **Number of Seats:** 500
- iii) **Mode/Medium:** Distance/English
- iv) **Eligibility:** Bachelor Degree holder in any discipline or equivalent
- v) **Selection Procedure:**
 - Online Test followed by First come first serve basis.
 - All eligible SC/ST students shall be admitted provided they take admission within due date.
 - Seats are reserved as per the provision laid by PG Council, Utkal University.
- vi) **Course Fees:**

Course	At the time of admission					2 nd Year	
	Admission Processing Fee(Rs)	Course Fee(Rs)	Exam Fee(Rs)	SSDC(Rs)	Corpus Fund (Rs.)	Course Fee(Rs)	Exam Fee (Rs.)
MBA(Distance Mode)	600	30000	3180*	3600	3600	30000	3180*

All Fees are Payable by 31st October 2022.

*includes Registration/ Re-registration, Migration & Original Certificate fees.

Programme Structure

- **Semester wise (PCP) classes will be conducted in Online mode (20-30 days per session)**
Doubt clearing classes will also be conducted in offline mode as per the requirement (3-4 days per semester).

Year/ Semester	Subject	Paper	Title of the Paper	Max. Marks Total
I Year 1st Sem.	Core (eight papers Total Marks 800)	1330302101	MANAGEMENT CONCEPTS AND PRACTICES	100
		1330302102	BUSINESS REGULATORY FRAME WORK	100
		1330302103	FINANCIAL ACCOUNTING	100
		1330302104	BUSINESS ETHICS	100
		1330302105	HUMAN RESOURCE MANAGEMENT	100
		1330302106	MARKETING MANAGEMENT	100
		1330302107	FINANCIAL MANAGEMENT	100
		1330302108	ORGANIZATION BEHAVIOUR	100
I Year 2nd Sem.	Elective (Select any Six Papers) Selected papers shall be offered by DDCE. Total Marks 600)	1330302201	MANAGERIAL ECONOMICS	100
		1330302202	CORPORATE LAW& TAX COMPLIANCES	100
		1330302203	BUSINESS POLICY & STRATEGIC MANAGEMENT	100
		1330302204	DISASTER MANAGEMENT	100
		1330302205	COST AND MANAGEMENT ACCOUNTING	100
		1330302206	QUANTITATIVE METHODS FOR MANAGEMENT	100
		1330302207	RETAIL MANAGEMENT	100
		1330302208	CORPORATE GOVERNANCE	100
		1330302209	INTRODUCTION TO BANKING	100
		1330302210	INTRODUCTION TO INSURANCE	100
		1330302211	AGRI & RURAL BANKING SERVICES	100

Select elective courses shall be offered.				
Year 3 rd Sem.	Core (Eight papers Total Marks 800)	1330302109	MANAGEMENT OF CHANGE & STRATEGIC ISSUES	100
		1330302110	PRODUCTION & OPERATION MANAGEMENT	100
		1330302111	ENTREPRENEURSHIP DEVELOPMENT	100
		1330302112	BANKING & INSURANCE MANAGEMENT	100
		1330302113	MANAGEMENT INFORMATION SYSTEM	100
		1330302114	INTERNATIONAL BUSINESS AND FINANCE	100
		1330302115	RESEARCH METHODOLOGY	100
		1330302116	BUSINESS ECONOMIC ENVIRONMENT	100
Elective and Free Elective (Six papers)		Special Papers		
II Year 4 th Sem	HUMAN RESOURCE MANAGEMENT	1330302218	HUMAN RESOURCE PLANNING AND DEVELOPMENT.	100
		1330302219	MANAGING EMPLOYEE RELATION & RELATED LAWS	100
		1330302220	MANAGEMENT OF TRAINING AND DEVELOPMENT	100
	FINANCIAL MANAGEMENT	1330302221	FINANCIAL MARKET & INSTITUTIONS	100
		1330302222	MERCHANT BANKING & FINANCIAL SERVICES	100
		1330302223	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100
	MARKETING MANAGEMENT	1330302224	CONSUMER BEHAVIOUR	100
		1330302225	ADVERTISING AND BRAND MANAGEMENT	100
		1330302226	PRODUCT & SALES DISTRIBUTION MANAGEMENT	100
	BANKING AND INSURANCE MANAGEMENT	1330302227	RISK & CLAIMS MANAGEMENT	100
		1330302228	BANKING AND INSURANCE LAWS	100
		1330302229	BANKING AND INSURANCE MARKETING	100
	TOUR & TRAVEL MANAGEMENT	1330302230	TOURISM & TRAVEL TRADE	100
		1330302231	HOTEL MANAGEMENT	100
		1330302232	TOUR ORGANISATIONS & TRAVEL MANAGEMENT	100
	DIETETICS & NUTRITION MANAGEMENT	1330302233	HUMAN SYSTEM MANAGEMENT	100
		1330302234	THERAPEUTIC MANAGEMENT	100
		1330302235	MICROBIAL MANAGEMENT AND FOOD INDUSTRY	100
	PRODUCTION & OPERATION MANAGEMENT	1330302236	TOTAL QUALITY MANAGEMENT	100
		1330302237	PURCHASING & MATERIAL MANAGEMENT	100
		1330302238	OPERATION PLANNING CONTROL	100
	INFORMATION SYSTEM MANAGEMENT	1330302246	DBMS & RDBMS	100
		1330302247	ENTERPRISE RESOURCE PLANNING	100
		1330302248	SYSTEM ANALYSIS & DESIGN	100
	AGRI BUSINESS MANAGEMENT	1330302249	AGRI RURAL MARKETING	100
		1330302250	AGRI FINANCIAL MANAGEMENT	100
		1330302251	MICRO FINANCE MANAGEMENT	100
	PUBLIC POLICY MANAGEMENT	1330302252	PUBLIC SYSTEM MANAGEMENT	100
		1330302253	ECONOMICS OF PUBLIC POLICY	100
		1330302254	PUBLIC POLICY ANALYSIS & EVALUATION	100
		1330302255	PROJECT VIVA	200
GRND TOTAL MARKS				3000
➤ In fourth semester, one has the option to select any two groups consisting of three papers in each of the groups.				

- Under SSDC Program the Communication Skill development courses, Yoga and other Behavioural Development Program are also conducted continuously.

B. MBA 2 Year (Regular Face to Face Mode) PCP will be conducted in evening time (Only for the working executives)

- i) **Duration:** Two Years(Four Semesters)
- ii) **Number of Seats:** 40
- iii) **Mode/Medium:** Regular/English
- iv) **Eligibility:**
 - Bachelor Degree holder in any discipline or equivalent.
 - Those born before **1st June 1989** or working personnel with at least 2 years work experience are eligible. Work experience is to be evidenced with salary statement or any other means and is subject to satisfaction of DDCE Authority.
 - Selection shall be through Online Entrance Test and Personal Interview through Webinar.
 - Reservation Policy of PG Courses shall be applicable.
- v) **Selection Procedure:**
 - Online admission Test along with Personal Interview through Webinar for MBA 2 Year Evening Program.
 - Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.
 - Rolling online Test shall be conducted subject to availability of seats.
 - Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vi) **Course Fees:**

Course	At the time of admission					2 nd Year	
	Admission Processing Fee(Rs)	Course Fee(Rs)	Exam Fee(Rs)	SSDC(Rs)	Corpus Fund (Rs.)	Course Fee(Rs)	Exam Fee (Rs.)
MBA(Evening Regular Programme)	600	36000	3180*	12000	3600	36000	3180*

All Fees are Payable by 31st October 2022

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

***includes Registration/ Re-registration, Migration & Original Certificate fees.**

- vii) **Programme Structure:** *Same as MBA (Distance Mode). The exam of MBA will be conducted with the Distance Mode students. The internal examination will be conducted during the evening hours. Attendance is mandatory.*
- viii) Under SSDC Program the Communication Skill development courses, Yoga and other Behavioural Development Program are also conducted continuously.

C. MBA 2 Year with Banking & Finance specialisation (Regular Face to Face Mode) PCP will be conducted in morning time.

- i) **Duration:** Two Years (Four Semesters)
- ii) **Number of Seats:** 40
- iii) **Mode/Medium:** Regular/English
- iv) **Eligibility:**
 - Bachelor Degree holder in any discipline or equivalent.
 - Selection shall be through Online Entrance Test and Personal Interview .
 - Reservation Policy of PG Courses shall be applicable.

v) Selection Procedure:

- Online admission Test along with Personal Interview.
- Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.
- Rolling online Test shall be conducted subject to availability of seats.
- Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vi) Course Fees:

Course	At the time of admission					2 nd Year	
	Admission Processing Fee(Rs)	Course Fee(Rs)	Exam Fee(Rs)	SSDC(Rs)	Corpus Fund (Rs.)	Course Fee(Rs)	Exam Fee (Rs.)
MBA(Banking & Finance)	600	36000	3180*	12000	3600	36000	3180*

All Fees are Payable by 31st October 2022.

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

*includes Registration/ Re-registration, Migration & Original Certificate fees.

- vii) Programme Structure:** Same as MBA (Distance Mode). The exam of Morning MBA in Banking & Finance will be conducted with the Distance Mode students. The internal examination will be conducted during the morning hours. Attendance is mandatory.
- Under SSDC Program the Communication Skill development courses, Yoga and other Behavioural Development Program are also conducted continuously.

D. IMBA/BBA

- i) **Course Code:** 030702
- ii) **Duration:** Five Years(Ten Semesters)
- iii) **Number of Seats:** 100
- iv) **Mode/Medium:** Distance/English
- v) **Eligibility:** +2 or equivalent
- vi) **Selection Procedure:**
- On First come first serve basis
 - All eligible SC/ST students shall be admitted provided they take admission within due date.
 - Seats are reserved as per the provision laid by PG Council, Utkal University.

vii) Course Fees:

Course	At the time of admission					2 nd year		3 rd year		4 th year		5 th year	
	Admission Processing Fees (Rs)	Course Fee (Rs)	*Exam Fee(Rs)	SSDC (Rs)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
IMBA/BBA (Distance)	600	12000	3180*	3600	3600	12000	2980	12000	3180*	18000	2980	18000	3180*

All Fees are Payable by 31st October 2022.

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

*includes Registration/ Re-registration, Migration & Original Certificate fees.

- Under SSDC Program the Communication Skill development courses, Yoga and other Behavioural Development Program are also conducted continuously.

viii) Programme Structure:

Year/Sem.	Category	Paper	Title of the Paper	Total Marks
BBA/IMBA I Year 1st Sem. (500 Marks)	Core (Five papers)	13030702101	Management Concepts and Practices	100
		13030702102	English - I	100
		13030702103	Business Mathematics	100
		13030702104	Psychology	100
		13030702105	Computer Fundamentals	100
BBA/IMBA I Year 2nd Sem. (500 Marks)	Core (Five papers)	13030702106	Financial Accounting	100
		13030702107	Fundamentals of Economics	100
		13030702108	Business Organization	100
		13030702109	Business Statistics	100
		13030702110	Information Technology in Business	100
BBA/IMBA II Year 3rd Sem. (500 Marks)	Core (Five papers)	13030702111	Organizational Behaviour	100
		13030702112	Cost Accounting	100
		13030702113	Managerial Economics	100
		13030702114	English - II	100
		13030702115	Web Fundamental	100
BBA/IMBA II Year 4th Sem. (500 Marks)	Core (Five papers)	13030702116	Quantitative Methods for Management	100
		13030702117	Business Economic & Environment	100
		13030702118	Business Regulatory Frame Work	100
		13030702119	Indian Ethos & Value	100
		13030702120	Management Accounting	100
BBA/IMBA III Year 5th Sem. (500 Marks)	Core (Five papers)	13030702121	Indian Economy & Macro Economics	100
		13030702122	Operation Research	100
		13030702123	Written & Oral Communication	100
		13030702124	Contemporary Indian Society & Culture	100
		13030702125	Research Methodology	100
BBA/IMBA III Year 6th Sem. (700 Marks)	Core (Six papers)	13030702126	Human Resources Management	100
		13030702127	Financial Management	100
		13030702128	Marketing Management	100
		13030702129	Production & Operation Management	100
		13030702130	Mgt. Information System	100
		13030702131	Project Report	200
IMBA IV Year 7th Sem. (500 Marks)	Core (Five papers)	13030702132	Management Comm. Skills & Development	100
		13030702133	Business Ethics & Corporate Governance	100
		13030702134	Industrial Laws	100
		13030702135	Business and company law	100
		13030702136	E-Business	100
IMBA IV Year 8th Sem. (500 Marks)	Core (Five papers)	13030702137	Corporate & Tax Law	100
		13030702138	International Business	100
		13030702139	Entrepreneurship Development	100
		13030702140	Management Support System	100
		13030702141	Business Policy & Strategic Management	100

IMBA V Year 9 th Sem. (600 marks)	Elective &FreeElect ives (Six papers)		GROUP- A --HRM	
		13030702142	Human Resource Planning and <u>D</u> evelopment	100
		13030702143	Managing employees and related laws	100
		13030702144	Managing Training and Development	100
			GROUP- B --FM	
		13030702145	Financial market and Institution	100
		13030702146	MERCHANT BANKING & FINANCIAL SERVICES	100
		13030702147	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100
			GROUP- C --MM	
		13030702148	CONSUMER BEHAVIOUR	100
		13030702149	ADVERTISING AND BRAND MANAGEMENT	100
		13030702150	PRODUCT & SALES DISTRIBUTION MANAGEMENT	100
			GROUP- D --POM	
		13030702151	Total Quality Management	100
		13030702152	Purchasing & Material Management	100
		13030702153	Operation Planning Control	100
			GROUP- E --ISM	
		13030702154	DBMS & RDBMS	100
		13030702155	Enterprise Resource Planning	100
		13030702156	System Analysis & Design	100
NB: One has to opt one groups as per his/ her specialization group (three papers). Besides one has to choose three papers from any other four groups. (i.e. excluding the specialization/Elective paper group opted). These three papers can also be drawn from a single group.				
IMBA V Year 10 th Sem. (600 marks)	Elective & Free Electives (Four papers)		GROUP- A --HRM	
		13030702157	International Human Resource management	100
		13030702158	Management Change and Strategic Issues	100
			GROUP- B --FM	
		13030702159	International Finance	100
		13030702160	Merger and Acquisitions	100
			GROUP- C --MM	
		13030702161	PBM	100
		13030702162	MR & SERVICES	100
			GROUP- D --POM	
		13030702163	TM	100
		13030702164	LM	100
			GROUP- E --ISM	
		13030702165	Telecom for Business	100
		13030702166	Data Structure	100
	Core	13030702167	Project Viva	200
NB: ➤ In 10 th Semester one will cover the rest two papers of the elective group opted in the 9 th Semester. ➤ One will opt any two papers from any group (other than those opted earlier). These two papers can also be drawn from the same free Elective group opted in the 9 th Semester. ➤ Total Mark in BBA-3200 & IMBA- 5400.				



MASTER OF COMPUTER APPLICATIONS (Course Code-20305)

OBJECTIVES

- To provide domain knowledge in Computer Science to freshers as well as working executives.
- To impart knowledge and skill in various specialized areas of Computer Science
- To help individuals to discover and develop managerial skill to identify, critically analyze, formulate and develop computer applications

ELIGIBILITY:

The candidate should have passed BCA/Bachelor Degree in Computer Science Engineering or equivalent Degree OR passed B.Sc./B.Com./BA with Mathematics at 10+2 level or at Graduation Level (with additional Bridge Courses if required). Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

NO. OF SEATS: 64

COURSE DURATION: Two Academic Year (4 Semesters)

FEES STRUCTURE:

	At the time of admission	2 nd Year
Cost of Form	600/-	
Course Fees	30,000/-	30,000/-
Exam Fees	3,180/-	3,380/-
Corpus Fund	3,600/-	
Total	37,280/-	33,380/-

SYLLABUS:

FIRST SEMESTER

PAPER	SUBJECT	FULL MARK	L-T-P	CREDIT
MCA 1.1	Mathematical Foundation of Computer Science	100	3-1-0	4
MCA 1.2	Data and File Structure	100	3-1-0	4
MCA 1.3	Computer System Architecture	100	3-1-0	4
MCA 1.4	Theory of Computation	100	3-1-0	4
MCA 1.5	Computer Network	100	3-1-0	4
MCA 1.6	Data and File Structure Lab	50	0-0-6	2
MCA 1.7	Computer Network Lab	50	0-0-6	2
	TOTAL	600		24

SECOND SEMESTER

PAPER	SUBJECT	FULL MARK	L-T-P	CREDIT
MCA 2.1	Database Systems	100	3-1-0	4
MCA 2.2	Algorithm Design and Analysis	100	3-1-0	4
MCA 2.3	Operating Systems	100	3-1-0	4

MCA 2.4	Artificial Intelligence	100	3-1-0	4
MCA 2.5	Cryptography and Network Security	100	3-1-0	4
MCA 2.6	Operating Systems Lab	50	0-0-6	2
MCA 2.7	Database Systems Lab	50	0-0-6	2
	TOTAL	600		24

THIRD SEMESTER

PAPER	SUBJECT	FULL MARK	L-T-P	CREDIT
MCA 3.1	Java Programming	100	3-1-0	4
MCA 3.2	Compiler Design	100	3-1-0	4
MCA 3.3	Data Warehousing and Data Mining	100	3-1-0	4
MCA 3.4	Software Engineering	100	3-1-0	4
MCA 3.5	Computer Graphics and Animation	100	3-1-0	4
MCA 3.6	Java Programming Lab	50	0-0-6	2
MCA 3.7	Software Engineering Lab	50	0-0-6	2
	TOTAL	600		24

FOURTH SEMESTER

PAPER	SUBJECT	FULL MARK	L-T-P	CREDIT
MCA 4.1	Mobile Computing	100	3-1-0	4
MCA 4.2	Cloud Computing	100	3-1-0	4
MCA 4.3	Internet of Things	100	3-1-0	4
MCA 4.4	Project Work/Dissertation	300		12
	TOTAL	600		24
	GRAND TOTAL	2400		96

****There will be a 12 weeks project work to be undertaken by the students in any Industry / Institution . At the end of the project there will an evaluation of the project for 12 credits by an External & Internal Examiner .**

A student has to pass following additional bridge courses if required.

BRIDGE COURSE

PAPER	SUBJECT	FULL MARK	L – T – P	CREDIT
MCA B.1	Mathematical Foundation for Computer Science – I	100	40 Hours	
MCA B.2	Mathematical Foundation for Computer Science – II	100	40 Hours	

FACULTY

Ms. Sony Snigdha Sahoo, M.Tech (CSE) is working as Assistant Professor in the Department of Computer Applications and Dr. Subas Chandra Mishra (MCA, MBA, M.Com, M.Tech (CS), Ph.D) is working as Academic Consultant in the department of Computer Applications.

Noted academicians and faculty members drawn from P.G Dept. of Computer Applications, Utkal University and other Institutes of repute act as Guest Faculty.

MODE

The Course is offered under the Regular Mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. Regular classes of 3 months duration are held for each semester covering theory, practical and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

- On line admission Test at DDCE followed by a personal interview.
- On line Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language Computer fundamentals and Quantitative Techniques.
- Result shall be published on our website on the same day.

RESERVATION

- 22.50% of seats shall be reserved for Scheduled Tribe Students.
- 16.25% of seats shall be reserved for Scheduled Caste students. **(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)**
- Reservation policy of PG Council, Utkal University shall be applicable.
- All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

- A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
- Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
- Caste certificate for SC & ST candidates.
- Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Computer Science Programme.

Regulations for MCA Programme

1. ELIGIBILITY

The candidate should have passed BCA/Bachelor Degree in Computer Science Engineering or equivalent Degree OR passed B.Sc./B.Com./BA with Mathematics at 10+2 level or at Graduation Level (with additional Bridge Courses if required). Obtained at least 50% marks(45% marks in case of candidates belonging to reserved category) in the qualifying examination.

2. AWARD OF DEGREE

Candidates shall be awarded Master of Computer Applications (MCA) Degree after successful completion of the course.

3. DURATION

3.1 Two years of Four Semesters will be held.

3.2 Odd semester is from July to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of December / January.

3.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of June / July.

3.4 A student would be required to complete the course within four academic years from the date of admission.

4. CONTACT HOUR

4.1 Under face to face Programme

1. credit points : 4 - 40 hours, (Theory)
2. credit points : 2 - 50 hours, (Practical)

5. GRADING SYSTEM**5.1**

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-40	5
Failed	'F'	Below 40	0

N.B. A Candidate has to secure Grade-D or above to pass in each of the Papers

5.2 A student has to pass in both End Term and Mid Term Examination by securing 40 % in each paper .

5.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average

CGPA - Cumulative Grade Point Average

(a) **POINT** - Integer equivalent of each letter grade

- (b) **CREDIT** - Integer signifying the relative emphasis of individual course item (s) in a semester as indicated by the Course structure and syllabus.

5.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

5.5 The details of grading system under class 4.1 to 4.3 shall be printed on the backside of University Mark-sheet.

6. REPEAT AND IMPROVEMENT

6.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing in subsequent two semester examinations.

7. HARD CASE RULE

7.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

7.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under clause 6.1 has not been awarded.

8. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

8.1 End Term (Semester) University Examination shall be of 70 marks for all theory papers.

8.2 Mid Term Examination shall be of 30 marks for all theory papers of 1 hour duration.

8.3 Each Practical paper shall be of 50 marks .

8.4 The duration for 70 marks theory exam shall be of 3 hours

8.5 The duration for 50 marks Practical exam shall be of 3 hours

9. EVALUATION

The Answer Scripts of End Semester Examinations will be evaluated by the faculty members who are teaching the respective papers . External examiners shall be invited for Practicals and Projects in additions to Internals .

10. The Departmental Teacher Council and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

11. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal, or Director as the case may be.

12. The Evaluation would be sole responsibility of Teacher offering the course (i.e. Setting & evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

13. DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The

Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

14. Suitable modifications may be made for the Course offered by the DDCE, Utkal University under approval of its Advisory Council/CIQA and the Vice Chancellor.

**ACADEMIC CALENDAR & TENTATIVE EXAMINATION SCHEDULE OF
MASTER OF COMPUTER APPLICATION PROGRAM
(Face to Face Mode), 2022-23**

Course & Semester	Admission Batch	Classes	Mode	Examination Tentative Schedule
6 th Semester	2019 Adm. Batch	April to June	Project Guidance Offline	25.07.2022 – 30.07.2022
4 th Semester	2020 Adm. Batch	15 th April to 15 th July 2022	Offline	25.07.2022 – 30.07.2022
2 nd Semester	2021 Adm. Batch	15 th April to 15 th July 2022	Offline	25.07.2022 – 30.07.2022
3 rd Semester	2021 Adm. Batch	25 th August to 31 st Dec. 2022	Offline	10.01.2023 – 20.01.2023
4 th Semester	2021 Adm. Batch	24 th Jan. 2023 to 10 th June 2023	Offline	20.06.2023 – 30.06.2023
1 st Semester	2022 Adm. Batch	13 th October to 31 st Jan. 2023	Offline	08.02.2023 – 15.02.2023
2 nd Semester	2022 Adm. Batch	23 rd February to 30 th Jun. 2023	Offline	10.07.2023 – 20.07.2023



POST GRADUATION

- i) **Course Code:**
- | | |
|-------------------|--------|
| M.A. Economics | 010304 |
| M.A. Education | 010305 |
| M.A. English | 010306 |
| M.A. Hindi | 010308 |
| M.A. History | 010309 |
| M.A. Odia | 010314 |
| M.A. Pol. Sc. | 010316 |
| M.A. Pub. Admn | 010318 |
| M.A. Sanskrit | 010319 |
| M.A. Sociology | 010320 |
| MSW (Social Work) | 010326 |
| M.Com. | 030300 |
- ii) **Duration:** Four Semesters(Two Years)
- iii) **Number of Seats:** 2400*
(*DDCE reserves the right to increase the number of seats subject to conditions)
- iv) **Mode/Medium:** Distance/English/Hindi/Odia/Sanskrit(Devanagari Script)
- v) **Eligibility:**

Course	Eligibility
M.A. Economics	Any graduate BA/ B. Com/ B. Tech/B.A. LLB/ B. Sc. LLB/ B.Com LLB etc.
M.A. Education	Any graduate from Utkal University or Any other University with Education as a subject (Hons /Pass / Elective) at graduation level. Those with B.Ed / D.Ed/ Any other recognized teacher's training program under Government/ Board/University are also eligible. Those who are in teaching profession with at least 5 years experience may be granted waiver at the discretion of DDCE.
M.A. English	Any graduate with English as a subject from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Hindi	Any graduate with Hindi as a subject from Utkal University or any other University recognized by Utkal University or any graduate with Ratna/Shastri is eligible to take admission.
M.A. History	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Odia	Any graduate (with Odia as subject at least +2 level) from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission.
M.A. Pol. Sc.	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Pub. Admin.	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

M.A. Sanskrit	Any graduate with Sanskrit as a subject from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission. Answers are to be written in Devanagiri script.
M.A. Sociology	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
Master in Social work	Any graduate from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission.
M.Com	B.Com, BBA from Utkal University or any other University recognized by Utkal University, Chartered Accountants, Company Secretaries and Cost Accountants are also eligible for admission.

vi) Selection Procedure:

- On First come first serve basis
- All eligible SC/ST students shall be admitted provided they take admission within due date.

vii) Reservation Policy of P G Council shall be application.

viii) Course Fees:

Course	At the time of admission				2 nd year	
	Cost of Form (Rs.)	Course Fee (Rs.)	*Exam. Fee(Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
M.A (Oriya / History / Political Science / English / Public Admin /Sociology /Economics /Education/ Sanskrit/ M.S.W./ Hindi/ M.Com.) (Distance Mode)	600	8400	3180*	3000	8400	3180*

All Fees are Payable by 31st October 2022.

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

***includes Registration/ Re-registration, Migration & Original Certificate fees.**

ix) Programme Structure:

Follows on next page.

MASTER OF ARTS IN ECONOMICS**Course Code – 010304****COURSE STRUCTURE**

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1 st YEAR	1 st Semester	Core	ECO-1.1	History of Economic Thought	100
		Core	ECO-1.2	Principles of Public Finance and Fiscal Policy	100
		Core	ECO-1.3	Microeconomic Theory	100
		Core	ECO-1.4	Macroeconomic Theory	100
	2 nd Semester	Core	ECO-2.1	Economics of Development and Growth	100
		Core	ECO-2.2	International Trade	100
		Core	ECO-2.3	Economics of Agriculture	100
		Core	ECO-2.4	Problems of Indian Agriculture	100
		Core	ECO-2.5	Budgetary System with Special reference to India	100
	2 nd YEAR	3 rd Semester	Group-A	ECO-3.1	Mathematical Economics
ECO-3.2				Econometrics	100
ECO-3.3				International Monetary Management	100
Group-B			ECO-3.4	Planning and Regional Economics	100
			ECO-3.5	Rural Development	100
			ECO-3.6	International Economics	100
Elective Discipline Free Any Two			MCM-2.2	Organizational Behaviour	100
			PAD-2.3	Development Administration	100
			HIS-4.2	Women in India	100
4 th Semester		Core	ECO-4.1	Regional Economics	100
		Core	ECO-4.2	Research Methodology	100
		Core	ECO-4.3	Essay Writing Viva/ Project Viva	200
TOTAL					1800

MASTER OF ARTS IN EDUCATION

Course Code-010305

Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1 st YEAR	1 st Semester	Core	EDU-1.1	Philosophical Foundation of Education	100
		Core	EDU-1.2	Sociological Foundation of Education	100
		Core	EDU-1.3	Advance Education Psychology	100
		Core	EDU-1.4	Teachers Education	100
	2 nd Semester	Core	EDU-2.1	Modern Trends in Methods of Teaching : English/ Odia/ History/Math/Science/Geography Theory	100
		Core	EDU-2.2	Educational Technology	100
		Core	EDU-2.3	Methods of Educational Research and Statistics	100
		Core	EDU-2.4	Educational Planning and Management	100
		Core	EDU-2.5	Comparative Education: UK/USA/India	100
2 nd YEAR	3 rd Semester	Group-A	EDU-3.1	Modern Trends in Methods of Teaching : English/ Odia/ History/Math/Science/Geography(Practical)	100
			EDU-3.2	Special Education	100
			EDU-3.3	Guidance and Counselling in Education	100
		Group-B	EDU-3.4	Modern Educational Thinkers	100
			EDU-3.5	Distance Education	100
			EDU-3.6	Early Childhood Education	100
		Elective Discipline Free Any Two	MCM-2.2	Organizational Behaviour	100
			PAD-2.3	Development Administration	100
			HIS-4.2	Women in India	100
	4 th Semester	Core	EDU-4.1	Curriculum Planning & Development	100
		Core	EDU-4.2	Tools & Technique of Education Measurement &Evaluation	100
		Core	EDU-4.3	Essay Writing Viva/ Project Viva	200
	TOTAL				

MASTER OF ARTS IN ENGLISH
Course Code-010306
Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark			
1 st YEAR	1 st Semester	Core	ENG-1.1	Concepts in Literature	100			
		Core	ENG-1.2	Classical and neo-classical critical theories	100			
		Core	ENG-1.3	Literature and Social history-I	100			
		Core	ENG-1.4	Literature and Social history-II	100			
	2 nd Semester	Core	ENG-2.1	The novel in 18th-19th Centuries	100			
		Core	ENG-2.2	Non Fiction –letter, Essay, biography and Auto-biography.	100			
		Core	ENG-2.3	Theory- Romantic & Victorian theory & Criticism	100			
		Core	ENG-2.4	Romantic Poetry	100			
		Core	ENG-2.5	Fiction 19th-20th centuries	100			
2 nd YEAR	3 rd Semester	GROUP		ENG-3.1	Renaissance drama-Shakespearian (with alternate play)	100		
		A	ENG-3.2				The 20th Century (with alternate play)	100
			ENG-3.3				Modern Drama (with alternate play)	100
			B	ENG-3.4	Victorian Poetry (with alternate play)	100		
		ENG-3.5		Modern Poetry(with alternate play)	100			
		ENG-3.6		Literature of Europe (with alternate play)	100			
		C	ENG-3.7	20th Century Criticism	100			
			ENG-3.8	American Literature-I	100			
			ENG-3.9	American Literature-II	100			
		D	ENG-3.10	Commonwealth Literature-I	100			
			ENG-3.11	Commonwealth Literature-II	100			
			ENG-3.12	Basics of English Written Communication	100			
		Elective Discipline Free Any Two		HIS-3.6	Nationalist Movement In India	100		
				MCM-4.4	Research Methodology	100		
				HIS-4.2	Women in India	100		
		4 th Semester	Core	ENG-4.1	Contemporary Indian writing in English-I	100		
			Core	ENG-4.2	Contemporary Indian writing in English-II	100		
	Core		ENG-4.3	Essay Writing Viva/ Project Viva	200			
	TOTAL					1800		

MASTER OF ARTS IN HINDI
Course Code-010308
Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1 st YEAR	1 st Semester	Core	HIN-1.1	Hindi SahityaKaltihash (Adikal, Madhyakal, Ritikal)	100
		Core	HIN-1.2	Hindi SahityaKaAdhunikItihash	100
		Core	HIN-1.3	BhartiyaKavya Shastra	100
		Core	HIN-1.4	PaschatyaKavya Shastra	100
	2 nd Semester	Core	HIN-2.1	PrachinKavya	100
		Core	HIN-2.2	MadhyakalinKavya	100
		Core	HIN-2.3	AdhunikKavya	100
		Core	HIN-2.4	UpanyasAurKahani	100
		Core	HIN-2.5	Natak, EkankiAurNibandh	100
2 nd YEAR	3 rd Semester	Group-A	HIN-3.1	PrayojanMulakHindi(Karyalayee Hindi, ParibhasikShabdabali Hindi KaVividhRoop: Rajbhasha, Rashtrabhasha, Sanchar Bhasa, Kavyabhasha)	100
			HIN-3.2	Hindi KaPrayojan(Patrakarita, Electronic Media, Advertisement, Film Appreciation)	100
			HIN-3.3	AnuvadSiddhantAurPrayog	100
		Group-B	HIN-3.4	NariVimarsh	100
			HIN-3.5	Dalit Vimarsh	100
			HIN-3.6	Vishesh Adhyayan- Tulasi Das	100
		Elective Discipline Free Any Two	HIS-3.6	Nationalist Movement In India #	100
			ENG-3.12	Basics of English Written Communication #	100
			HIS-4.2	Women in India #	100
	4 th Semester	Core	HIN-4.1	BhasaVigyanKeSamanyaSiddhant	100
		Core	HIN-4.2	Hindi BhasaKaVikasAurBoliyan	100
		Core	HIN-4.3	Essay Writing Viva/ Project Viva	200
	TOTAL				

To be answered in ENGLISH.

MASTER OF ARTS IN HISTORY

Course Code –010309

COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark	
1 st YEAR	1 st Semester	Core	HIS-1.1	Ancient Civilizations	100	
		Core	HIS-1.2	Medieval Societies	100	
		Core	HIS-1.3	World History(1500-1900 A.D)	100	
		Core	HIS-1.4	Twentieth Century of World (1900-1945)	100	
	2 nd Semester	Core	HIS-2.1	Twentieth Century of World (1945-2000)	100	
		Core	HIS-2.2	Historical Theory and Methods	100	
		Core	HIS-2.3	Indian Historiography	100	
		Core	HIS-2.4	Cultural Heritage of India	100	
		Core	HIS-2.5	Contemporary History of India from 1947-2010	100	
2 nd YEAR	3 rd Semester	GROUP				
		Elective Subject Discipline Select Any One Group	A	HIS-3.1	Political and Administrative History of Ancient India(Early time to 1st Century BC)	100
				HIS-3.2	Political and Administrative History of Ancient India(1st Century BC to 8th Century AD)	100
				HIS-3.3	Political and Administrative History of Ancient India(8th Century AD to 12th Century AD)	100
			B	HIS-3.4	Constitutional & Administrative History of Modern India	100
				HIS-3.5	Socio-Cultural & Economic History of Modern India	100
				HIS-3.6	Nationalist Movement In India	100
			C	HIS-3.7	History of Odisha (From earliest times to 1434 A.D)	100
				HIS-3.8	History of Ancient Odisha (From 1435 A.D to 1803 A.D)	100
				HIS-3.9	History of Odisha (From 1803 to 1948 A.D)	100
		Elective Discipline Free Any Two	HIS	Cultural Heritage Management	100	
			PSC-3.2	Society and Polity in India	100	
			PAD-4.3	Disaster Management	100	
	4 th Semester	Core	HIS-4.1	History of Science and Technology in India	100	
		Core	HIS-4.2	Women in India	100	
		Core	HIS-4.3	Essay Writing Viva/ Project Viva	200	
TOTAL					1800	

MASTER OF ARTS IN ODIA

Course Code –010314

COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark	
1 st YEAR	1 st Semester	Core	ODA-1.1	Odia Sahitya Ra Itihasa-I	100	
		Core	ODA-1.2	Odia Sahitya Ra Itihasa-II	100	
		Core	ODA-1.3	BhasaVigyan ‘O’ Odia Byakarana	100	
		Core	ODA-1.4	Sahitya O SahityaTatwa	100	
	2 nd Semester	Core	ODA-2.1	PurunaKabya `O` AdhunikaKabita	100	
		Core	ODA-2.2	Upanyasa, Galpa `O` Nataka	100	
		Core	ODA-2.3	Prabandha, jibani, `O` BhramanaSahitya	100	
		Core	ODA-2.4	Odia BhasareJogajogo (Communicative Odia)	100	
		Core	ODA-2.5	AnubadaTatwa `O` Prayoga	100	
	2 nd YEAR	3 rd Semester	GROUP			
Elective Subject Discipline Select Any One Group			A	ODA-3.1	Linguistic-I	100
				ODA-3.2	Linguistic-II	100
				ODA-3.3	Linguistic-III	100
			B	ODA-3.4	Ranga Mancha O NatyaTatwa– I	100
				ODA-3.5	NatyaTatwa– II	100
				ODA-3.6	Natak O Natyakar– III	100
			C	ODA-3.7	AdhunikaKabita– I	100
				ODA-3.8	AdhunikaKabi O Kabita– II	100
				ODA-3.9	SwadhinataPararaKabita– III	100
Elective Discipline Free Any Two			HIS-3.6	Research Methodology	100	
			HIS-3.9	OdisharaSankhiptaltihasa (History of Odisha)	100	
			HIS-4.2	Women in India	100	
4 th Semest er		Core	ODA-4.1	OdisharaLokaSahitya ‘O’ Sanskruti	100	
		Core	ODA-4.2	Shree JagannathSanskriti O Odisha ra DharmaDhara	100	
		Core	ODA-4.3	Essay Writing Viva/ Project Viva	200	
TOTAL					1800	

M.A. IN POLITICAL SCIENCE
Course Code –010316
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1 st YEAR	1 st Semester	Core	PSC-1.1	Comparative politics- Concepts and Methods	100
		Core	PSC-1.2	Administrative theory: Principles and Approaches	100
		Core	PSC-1.3	International relations: Major concepts and theories	100
		Core	PSC-1.4	Western Political Thinker I (Ancient and Medieval)	100
	2 nd Semester	Core	PSC-2.1	Indian Government and Politics:Basics /Political Ideologies/ Nation Building and National Integration in India.	100
		Core	PSC-2.2	Comparative political processes	100
		Core	PSC-2.3	Global politics: contemporary challenges and issues	100
		Core	PSC-2.4	Contemporary debates in political theory	100
		Core	PSC-2.5	Western Political Thinker II (Modern)	100
2 nd YEAR	3 rd Semester	Group-A	PSC-3.1	Public administration and management	100
			PSC-3.2	Society and Polity in India	100
			PSC-3.3	Contemporary Political Theory	100
		Group-B	PSC-3.4	Research Methodology and Statistical Methods	100
			PSC-3.5	Political Sociology: Ideas and Concepts	100
			PSC-3.6	Human Right	100
		Elective Discipline Free Any Two	MCM-2.2	Organizational Behaviour	100
			PAD-4.3	Disaster Management	100
			HIS-4.2	Women in India	100
	4 th Semester	Core	PSC-4.1	Indian Political Ideas	100
		Core	PSC-4.2	India and The World	100
		Core	PSC-4.3	Essay Writing Viva/ Project Viva	100
	TOTAL				

MASTER OF ARTS IN PUBLIC ADMINISTRATION
Course Code-010318
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1 st YEAR	1 st Semester	Core	PAD-1.1	Administrative Theory	100
		Core	PAD-1.2	Comparative Public Administration	100
		Core	PAD-1.3	Indian Administration	100
		Core	PAD-1.4	Administrative Thinkers	100
	2 nd Semester	Core	PAD-2.1	Organizational Behavior& Management Process	100
		Core	PAD-2.2	Public Personnel Administration	100
		Core	PAD-2.3	Development Administration	100
		Core	PAD-2.4	Local Governance	100
		Core	PAD-2.5	Research Methodology	100
2 nd YEAR	3 rd Semester	Group-A	PAD-3.1	Rural Development	100
			PAD-3.2	Urban Development	100
			PAD-3.3	Good Governance	100
		Group-B	PAD-3.4	Financial Administration in India	100
			PAD-3.5	Indian Economics	100
			PAD-3.6	Environmental Impact Assessment and Social Impact Assessment	100
		Elective Discipline Free Any Two	HIS-2.4	Cultural Heritage of India	100
			PSC-3.3	Society and Polity in India	100
			HIS-4.2	Women in India	100
	4 th Semester	Core	PAD-4.1	Human Resource and Management	100
		Core	PAD-4.2	Disaster Management	100
		Core	PAD-4.3	Essay Writing Viva/ Project Viva	200
TOTAL					1800

MASTER OF ARTS IN SANSKRIT**Course Code-010319****COURSE STRUCTURE****NOTE: NO COURSE MATERIAL IN SANSKRIT IS AVAILABLE. THE MEDIUM OF INSTRUCTION AND EXAMINATION FOR SANSKRIT IS DEVANAGIRI SCRIPT**

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1 st YEAR	1 st Semester	Core	SAN-1.1	Vedic Language & Literature	100
		Core	SAN-1.2	Grammar (SidhantaKaumudi)	100
		Core	SAN-1.3	Systems of Indian Philosophy-I	100
		Core	SAN-1.4	Sanskrit Prose and Poetry	100
	2 nd Semester	Core	SAN-2.1	Sanskrit Plays, Poetics and Dramaturgy-I	100
		Core	SAN-2.2	Ancillary Vedic Literature	100
		Core	SAN-2.3	Philology and Introduction to Grammar	100
		Core	SAN-2.4	Systems of Indian Philosophy-II	100
		Core	SAN-2.5	Sanskrit Plays	100
2 nd YEAR	3 rd Semester	GROUP			
		A(Veda)	SAN-3.1	History of Vedic, Epic and Classical Sanskrit Literature	100
			SAN-3.2	Vedic Literature (Veda)- Samhita Text	100
			SAN-3.3	Scientific Literature in Sanskrit	100
		B(Sahitya)	SAN-3.4	Poetics and Dramaturgy-II	100
			SAN-3.5	Different Schools of Kavyashastra	100
			SAN-3.6	Classical Literature (Sahitya)Prose & Poetry	100
		C(Vyakaran)	SAN-3.7	Grammar (Vyakarana) Krdanta and Atmanepada	100
			SAN-3.8	Communicative Sanskrit	100
			SAN-3.9	Grammar (Vyakarana)Philosophical Texts-I	100
		D (Darshan)	SAN-3.10	History of Purana Literature and Essay related to the Subjects	100
			SAN-3.11	Ethics in Sanskrit Literature	100
			SAN-3.12	Philosophy (Darshana) Nyayasutra and Vakyapadiya	100
		Elective Discipline Free Any Two	ODA-1.1	Odia Sahityaraltihis ##	100
			ENG-3.12	Basic of English Written Communication ###	100
			HIS-4.2	Women in India ###	100
	4 th Semester	Core	SAN-4.1	Dramaturgy and Technical Literature	100
		Core	SAN-4.2	Ancient Indian History, Culture and Epigraphy	100
		Core	SAN-4.3	Essay Writing Viva/ Project Viva	200
	TOTAL				

To be answered in ODIA/SANSKRIT.

To be answered in ENGLISH.

MASTER OF ARTS IN SOCIOLOGY
Course Code-010320
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1 st YEAR	1 st Semester	Core	SOC-1.1	Introduction to Sociology	100
		Core	SOC-1.2	Perspectives of Indian Society-I	100
		Core	SOC-1.3	Classical Sociological Theory	100
		Core	SOC-1.4	Research Methodology-I	100
	2 nd Semester	Core	SOC-2.1	Modern Sociological Theory	100
		Core	SOC-2.2	Perspectives of Indian Society-II	100
		Core	SOC-2.3	Research Methodology-II	100
		Core	SOC-2.4	Sociology of Globalization	100
		Core	SOC-2.5	Rural Sociology	100
	3 rd Semester	Group-A	SOC-3.1	Sociology of Health	100
			SOC-3.2	Sociology of Environment	100
			SOC-3.3	Sociology of Education	100
		Group-B	SOC-3.4	Gender Studies	100
			SOC-3.5	Sociology of NGOs	100
			SOC-3.6	Sociology of Ageing	100
		Elective Discipline Free Any Two	MCM-2.2	Organizational Behaviour	100
			ENG-3.12	Basics of English Written Communication	100
			PAD-4.3	Disaster Management	100
	4 th Semester	Core	SOC-4.1	Sociology of Development	100
		Core	SOC-4.2	Urban Sociology	100
		Core	SOC-4.3	Essay Writing Viva/ Project Viva	200
TOTAL					1800

MASTER OF ARTS IN SOCIAL WORK
Course Code-010326
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1 st YEAR	1 st Semester	Core	MSW-1.1	History and Field of Social Work	100
		Core	MSW-1.2	Man and Society	100
		Core	MSW-1.3	Human Growth and Development- Developmental Psychology	100
		Core	MSW-1.4	Social Work Research and Statistics	100
	2 nd Semester	Core	MSW-2.1	Social Work Methods	100
		Core	MSW-2.2	Social Work Administration	100
		Core	MSW-2.3	Social Problems, Social Policy, Social Legislation and Social Development	100
		Core	MSW-2.4	Social Work with Weaker Section	100
		Core	MSW-2.5	Concurrent field work	100
	2 nd YEAR	3 rd Semester	Group-A	MSW-3.1	Labour Welfare
MSW-3.2				Family & Child Welfare	100
MSW-3.3				Women in India	100
Group-B			MSW-3.4	Community Development	100
			MSW-3.5	Correctional Social Work	100
			MSW-3.6	Sociology of NGOs	100
Elective Discipline Free Any Two			MCM-2.2	Organizational Behaviour	100
			ENG-3.12	Basics of English Written Communication	100
			PAD-4.3	Disaster Management	100
4 th Semester		Core	MSW-4.1	Studies in Rural Development	100
		Core	MSW-4.2	Human Rights & Duties	100
		Core	MSW-4.3	Essay Writing Viva/ Project Viva	200
TOTAL					1800

MASTER OF COMMERCE
Course Code-030300
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark	
1 st YEAR	1 st Semester	Core	MCM-1.1	Management Concepts and Practices	100	
		Core	MCM-1.2	Quantitative Methods for Management	100	
		Core	MCM-1.3	Business Economics & Environment	100	
		Core	MCM-1.4	Financial Management	100	
	2 nd Semester	Core	MCM-2.1	Corporate Financial Accounting	100	
		Core	MCM-2.2	Organization Behaviour	100	
		Core	MCM-2.3	Marketing Management	100	
		Core	MCM-2.4	Managerial Economics	100	
		Core	MCM-2.5	Entrepreneurship Development	100	
	2 nd YEAR	3 rd Semester	GROUP			
Elective Subject Discipline Select Any One Group			A	MCM-3.1	Advance Accounting	100
				MCM-3.2	Cost and Management Accounting	100
				MCM-3.3	Corporate Tax Planning	100
			B	MCM-3.4	Financial Markets and Institution	100
				MCM-3.5	Derivative and Risk Management	100
				MCM-3.6	Security Analysis & Portfolio Management	100
				MCM-3.7	Human Resources Planning & Development	100
				MCM-3.8	Consumer Behavior and Advertisement Management	100
				MCM-3.9	Merchant Banking and Financial services	100
Elective Discipline Free Any Two			ECO-2.5	Budgetary System with special reference to India	100	
			MCM-3.5	Business Ethics	100	
			PAD-4.3	Disaster Management	100	
4 th Semester		Core	MCM-4.1	Banking and Insurance Management	100	
		Core	MCM-4.2	Research Methodology	100	
		Core	MCM-4.3	Essay Writing Viva/ Project Viva	200	
TOTAL					1800	



Under Graduate Courses

i) Course Code:

B.A. Hons

Education Hons	010105
English Hons*	010106
History Hons	010109
Hindi Hons*	010108
Odia Hons	010114
Pol. Science Hons	010116
Sanskrit Hons*	010119
Sociology Hons*	010120
Economics Hons	

One may opt for other subjects

* Self Study.

B.Com. Hons.

030101

ii) Duration:

Six Semesters(Three Years)

iii) Number of Seats:

Unlimited

iv) Mode/Medium:

Distance/English/Hindi/Odia/Sanskrit

v) Eligibility:

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

vi) Selection Procedure:

- On First come first serve basis
- All eligible SC/ST students shall be admitted provided they take admission within due date.

vii) Seats are reserved as per the provision laid by PG Council, Utkal University.

viii) Course Fees:

Course	At the time of admission				2 nd year		3 rd Year	
	Admission Processing Fess	Course Fee (Rs.)	*Exam. Fee(Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
B.A/B.Com(Distance Mode)	600	6000	2220*	1800	6000	2020	6000	2220*

All Fees are Payable by 31st October 2022.

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

*includes Registration/ Re-registration, Migration & Original Certificate fees.

ix) Programme Structure:**(A) ARTS (HONOURS)**

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
GRAND TOTAL		26	148	2600

N.B:-Arts (Hons.) course has Total Credits = 148, Total Marks = 2600.

Abbr. :

- DSE :** *Discipline Specific Elective*
AECC : *Ability Enhancement Compulsory Course*
SEC : *Skill Enhancement Course*
GE: *Generic Elective*

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II & IV (as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

(B) COMMERCE (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	CORE-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6=24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
GRAND TOTAL		26	148	2600

N.B:-Commerce (Hons.) course has Total Credits = 148, Total Marks = 2600.

Abbr. :

- DSE:** *Discipline Specific Elective*
AECC: *Ability Enhancement Compulsory Course*
SEC: *Skill Enhancement Course*
GE: *Generic Elective*

Stipulations:

- A Honours candidate has to opt one group of subjects as DSE in Semester-V & VI- (GROUP-'A')
- Accounting and Finance, (GROUP-'B') Banking and Insurance, (GROUP-'C') Financial Markets)

Course Structure(Arts)**SEMESTER – I**

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	FullMarks
1	CORE	I	6	60	100
2	CORE	II	6	60	100
3	GE – A	I	6	60	100
4	AECC(<i>Environmental Studies</i>)	I	4	40	100
	TOTAL	4	22	220	400

SEMESTER – II

S.No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	FullMarks
1	CORE	III	6	60	100
2	CORE	IV	6	60	100
3	GE – B	I	6	60	100
4	MIL(<i>Communication</i>) (<i>Odia/Hindi/Urdu/A.E.</i>)	II	4	40	100
	TOTAL	4	22	220	400

SEMESTER – III

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	V	6	60	100
2	CORE	VI	6	60	100
3	CORE	VII	6	60	100
4	GE – A	II	6	60	100
5	SEC(<i>COMMUNICATIVE ENGLISH</i>)	I	4	40	100
	TOTAL	5	28	280	500

SEMESTER – IV

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	VIII	6	60	100
2	CORE	IX	6	60	100
3	CORE	X	6	60	100
4	GE – B	II	6	60	100
5	SEC(<i>Quantitative and Logical Thinking</i>)	II	4	40	100
	TOTAL	5	28	280	500

SEMESTER – V

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	XI	6	60	100
2	CORE	XII	6	60	100
3	DSE	I	6	60	100
4	DSE	II	6	60	100
	TOTAL	4	24	240	400

SEMESTER – VI

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	XIII	6	60	100
2	CORE	XIV	6	60	100
3	DSE	III	6	60	100
4	DSE	IV	6	60	100
	TOTAL	4	24	240	400

Course Structure (Commerce)**SEMESTER – I**

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	AECC	Environmental Studies	I	4	40	100
2	Core	Financial Accounting	I	6	60	100
3	Core	Business Law	II	6	60	100
4	GE	Micro Economics	I	6	60	100
		TOTAL	4	22	220	400

SEMESTER – II

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	AECC	MIL-Odia/Alt. Eng/Urdu/Hin	II	4	40	100
2	Core	COST ACCOUNTING	III	6	60	100
3	Core	Corporate Law	IV	6	60	100
4	GE	Macro Economics	II	6	60	100
		TOTAL	4	22	220	400

SEMESTER – III

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	CORPORATE ACCOUNTING	V	6	60	100
2	Core	Income Tax Law and Practice	VI	6	60	100
3	Core	Management Principles & Application	VII	6	60	100
4	GE	Business Statistics	III	6	60	100
5	SEC	COMMUNICATIVE ENGLISH	I	4	40	100
		TOTAL	5	28	280	500

SEMESTER – IV

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	GST and Indirect Taxes	VIII	6	60	100
2	Core	Fundamentals of Data Mgt.	IX	6	60	100
3	Core	Management Accounting	X	6	60	100
4	GE	Principles of Marketing	IV	6	60	100
5	SEC	Quantitative and Logical Thinking	II	4	40	100
		TOTAL	5	28	280	500

SEMESTER – V

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	COMPUTERIZED ACCOUNTING & E-FILING OF TAX RETURNS	XI	6	60	100
2	Core	Fundamentals of Financial Management	XII	6	60	100
3	DSE	DSE(Group-A/B/C)	I	6	60	100
4	DSE	DSE(Group-A/B/C)	II	6	60	100
		TOTAL	4	24	240	400

SEMESTER – VI

S.No	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Auditing and Corporate Governance	XIII	6	60	100
2	Core	Business Mathematics	IV	6	60	100
3	DSE	DSE(Group-A/B/C)	III	6	60	100
4	DSE	Business Research Methods and Project Work/ RESEARCH METHODOLOGY (Theory) (will have 50 marks written and 50 marks project report)	IV	6	60	100
		TOTAL	4	24	240	400

Choose any one Group from the following (Group-‘A’ or ‘B’ or ‘C’) as DSE-I & II for Semester-V & DSE-III for Semester-VI.

DSE	Group	Paper	Subjects
Semester – V	A (Accounting and Finance)	I	Financial Markets , Institution and Services
		II	Financial Statement Analysis and Reporting
	B (Banking and Insurance)	I	Indian Banking and Insurance System
		II	Merchant Banking and Financial Services
	C (Management)	I	HUMAN RESOURCE MANAGEMENT
		II	INTERNATIONAL BUSINESS
Semester – VI	A (Accounting and Finance)	III	Fundamentals of Corporate Tax Planning
	B (Banking and Insurance)	III	Fundamentals of Investment
	C (Management)	III	CONSUMER AFFAIRS AND CUSTOMER CARE

Note: One has to appear the exam for Ethics & values paper (25 marks) in each semester (each Semester paper credit = 1, Total Credits=6)



FEES STRUCTURE FOR ADMISSION SESSION 2022-2023

Course	At the time of admission					2 nd year		3 rd year		4 th year		5 th year	
	Cost of Form (Rs.)	Course Fee (Rs.)	*Exam. Fee(Rs.)	SSDC (Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
MBA(Distance Mode)	600	30000	3180*	3600	3600	30000	3180*						
MBA (Evening Regular Mode)	600	36000	3180*	12000	3600	36000	3180*						
MBA in Banking & Finance (Morning Regular Mode)	600	36000	3180*	3600	3600	36000	3180*						
IMBA / BBA(Distance Mode)	600	12000	3180*	3600	3600	12000	2980	12000	3180*	18000	2980	18000	3180*
MCA (Morning Regular Mode)	600	30000	3180*		3600	30000	3180*						
M.A (Oriya / History / Political Science / English / Public Admin /Sociology /Economics /Education/ Sanskrit/ M.S.W./ Hindi/ M.Com.)(Distance Mode)	600	8400	3180*		3000	8400	3180*						
B.A/B.Com.(Distance Mode) (Hons.)	600	6000	2220*		1800	6000	2020	6000	2220*				

All Fees are Payable by 31st October 2022.

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

***includes Registration/ Re-registration, Migration & Original Certificate fees.**

For change of subjects at P.G. level and for change of Hons.or stream, fresh application shall be required with fees of Rs. 500/-. This shall be allowed upto **30th November 2022**. For BA/ B.Com, Change of elective subjects after admission shall be allowed with fees of Rs. 200/- only up to **30th November 2022** (i.e. The last date of admission).

***includes Registration/ Re-registration, Migration & Original Certificate fees.**

FOR ANY INFORMATION CONTACT HELP DESK AT DDCE

Director

CENTRES FOR EXAMINATION

Course	Name of the Centers	Center Code
B.A/B.COM	P.S.S.J. COLLEGE, BANARPAL	1009
	ANCHALIKA DEGREE COLLEGE, TALMUL	1015
	MOHAN SUBUDHI DEGREE COLLEGE, BARAMBA	2002
	CHOUDWAR COLLEGE, CHOUDWAR	2009
	LAKSHMI NARAYAN SAHU MOHAVIDYALAYA, JAGATPUR	2029
	THE LAW COLLEGE ,CUTTACK	2100
	MATHAKAROGOLA COLLEGE, DHENKANAL	3011
	B.B. MOHAVIDYALAYA, CHANDIKHOLE	6005
	DHARMASALA MOHAVIDYALAYA, DHARMASALA	6008
	SRI SRI RAGHUNATH JEW +3 MAHAVIDYALAYA, GANIA	7011
	SURAJMAL SAHA COLLEGE, PURI	8006
	MANGALA MAHAVIDYALAYA, KAKATAPUR	8007
	G.M. LAW COLLEGE, PURI	8100
	PARAMANANDA COLLEGE, BOLGARH	9030
	DIRECTORATE OF DISTANCE & CONTINUING EDUCATION, UTKAL UNIVERSITY	9090
All M.A.	DDCE SHALL BE THE CENTRE	Not Applicable
MBA		
MCA		
ALL P.G. DIPLOMA		

GENERAL EXAMINATION SYSTEM

The DDCE, Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/ B.Com. additional centers are arranged in select affiliated colleges.

Centers of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are required to fill up their examination forms online. They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to DDCE for centre change. Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination. For BA & B.Com different centres are identified. For MA/M.Com/MSW /All Management courses and Computer Science courses DDCE shall be the centre. Candidates, who are booked under malpractice have to fill-up the repeat exam, form with an undertaking without waiting for the award of punishment.

Arrangement for downloading admits cards have been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE.

During the current session the submission of CLC/Migration are not mandatory. However if a student seeks the same after completion of the admission then the CLC / Migration must have submitted in original at DDCE within one month from the date of admission.

DUPLICATE REGISTRATION NO., CLC & IDENTITY CARD

For duplicate Registration Number a candidate is to pay Rs. 150/- and the Challan is to be made at Utkal University Counter. For duplicate CLC an affidavit/ Self Declaration is required and a fee of Rs. 200/- is to be paid.

Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/- with a self declaration. If a student applies for CLC after 5 Years from the completion of the course he / she has to deposit Rs.500/- and produce an affidavit/ self declaration with all relevant information / declaration.

TRANSCRIPT

Those seeking employment and admission outside India may require transcripts. They have to apply to the Controller of Examinations, Utkal University, Vani Vihar, Bhubaneswar - 751004. A fees of Rs 250(subject to change) is payable to the Comptroller of Finance Utkal University through Bank challan at State Bank of India, Utkal University, Vani Vihar, Bhubaneswar. There are no 'online' arrangements. Students are advised to contact the office of Controller of Examination either personally or through their contacts at Bhubaneswar.

MIGRATION

Those who have received online Registration Number i.e. since 2011 admission Batch can receive their migration from Director, DDCE, Utkal University. Those who had joined as fresh students of Utkal University since 1997 can also receive their migration certificate from Director DDCE. All are required to E-Mail their application to helpline@ddceutkal.ac.in DDCE would guide them. Only e-applications shall be processed. They would be required to surrender their registration number and pay requisite fees of Rs 200/- at University.

GENERAL AND EXAMINATION INSTRUCTIONS

- DDCE does not send information on Schedule of Examination by post. One has to visit website for all the notices.
- DDCE shall not be responsible for any postal delay.
- Telephonic enquiry cannot be treated as authentic. Notices in web and variations in web are only authentic.
- Fees once deposited cannot be refunded. DDCE will not be held responsible for any lapses on the bank/transfer of fees. In case of any delay a student may verify the same at the branch of Canara bank (e- Syndicate). You are requested to follow up by sending mail to helpline@ddceutkal.ac.in
- DDCE does not provide any Hostel Accommodation.
- DDCE does not provide placement service.
- DDCE does not lend books from its Library.
- DDCE does not provide any travel concession.

- Due to Covid-19 pandemic the Contact Classes may be conducted in the online mode.
- A student has to provide his/her own whatsapp number & E-Mail id for attending the online Personal Contact Program (PCP).
- The PCP (Contact Class) will be conducted continuously/ on different dates/ different times (Morning 7a.m to Evening 9 p.m).
- The detail schedule (Link/ Password) will be informed to the students in the website/whatsapp group/Mobile number.
- The classes will be conducted in Zoom App/ Google Meet App/ Microsoft Team/ YouTube App/Google Classroom App etc.
- The students are need to switch off their Audio and video during the online class for the smooth conduct of the class.
- The students are required to drop their questions and queries in the chat box and the same questions/ queries/ doubts will be resolved by the counselor during the class or the subsequent classes.
- The student has to carry an Android phone/Laptop with internet connectivity for attending the online PCP.
- DDCE does not provide entire course material. For language and literature subject student is required to procure the prescribed text. Partly course material is placed in our website. In place of printed material we provide at times DVDs/CDs.
- Our students do not receive any scholarship or stipend from Govt. Agency.
- Course Fees are not reimbursable from any other source.
- In those courses in which DDCE is unable to supply course material, the students are advised to attend PCP, as they will be compensated with notes in the given subject by the respective counselor's.
- The PCP will be conducted only when the no. of students are more than 5, however in such case the coordinator may take the decision for conducting the contact classes in prior consultation of the counselor's.
- DDCE does not conduct any Study tour and Picnic for the students.
- Utkal University is NAAC A+ Category-I University. Distance Education Bureau has given autonomy to DDCE, Utkal University to run its programme. All the Courses presently offered by DDCE are approved by DEB. Details are available in the website.
- For update student must visit www.ddceutkal.ac.in.
- The Readmission notice (Fees/ Date Line) will be uploaded in the website.
- Please note that DDCE remains closed on all public holidays including every second Saturday of the month and all Sundays. We follow the Utkal University Holiday List (for its office).
- The notified exam schedule/ PCP schedule may change under any unavoidable circumstances such as natural calamities, strike etc. Such information will be provided in the website.
- During Examination answers should be precise, to the point and you must use space judiciously. No additional sheet shall be provided. Additional margins must not be used. Your handwriting should be legible.
- No temporary absence is allowed during the first hour. For 3hr duration exam only 1 (max) and for a 4hr duration exam only 2 (max) temporary absence is allowed. You must not carry answer script or question paper outside the hall under any circumstances. Temporary absence beyond 5 minutes is not allowed. Temporary absence is permitted by the invigilator.
- No examinee should carry anything to the hall except pen, pencil, eraser, I-card, Admit card, permission letter, non-

scientific calculator (where allowed), scale, purse, sharpener and refills. Carrying MOBILES PHONE OR ANY OTHER GADGET is strictly prohibited. DDCE has no arrangement for safekeeping of your mobiles. Placing mobiles/ bags etc. at a common identified place is at your own risk. DDCE shall bear no responsibility for theft etc.

- Please park your two wheelers/ other vehicles at designated place only. Parking at DDCE is at owner's risk. You are advised to double lock your vehicles. DDCE shall bear no responsibility for the safekeeping of vehicles. Number of Thefts have been reported in past.
- Physically challenged/ Differently-abled/ nursing mother/ pregnant women etc. who require special arrangement need to apply to Controller of Examination (COE) at least 15 days before the commencement of examination. In case of a writer being engaged, complete details of the writer including ID Proof and highest educational qualification etc. are to be provided and this needs to be approved by the Director, DDCE and Controller of Examination, Utkal University. DDCE shall not take any responsibility unless all formalities are completed as above. In case of multiple writers, the details of scribe are also to be produced. Writers should be students pursuing a lower course.
- Examinees are subject to physical checkup by officials both at the gate and in the examination hall.
- Indiscipline in any form and malpractice in any form shall be seriously viewed.
- Students are required to download admit cards, verify centers of examinations, subjects etc. well before commencement.
- Students are required to carry sealed water bottle (Poly pouch/ packet is not allowed) to the examination hall.
- All PG/ MBA/ OTHER EXAMINATION under CBCS have two components-(university/ Internal)-appearance and passing in both components is the requirement. Appearance at only one part would automatically lead to failure.
- Failed candidates are required to attend both assignment test and University exam.
- If any examinee will be found misbehaving the invigilator then serious action will be taken against him/her.
- If a student refuses to sign the Malpractice form then the Center Superintendent can also book the candidate.
- Visit www.ddceutkal.ac.in for Examination schedules.
- In case of Malpractice, the decision is taken by the appropriate committees of the University. A candidate may reappear at the subsequent examination with an undertaking.
- In case of non-availability of marks or being marked absent in spite of presence, Candidate is required to obtain attendance and memo copies. Further such candidates are to fill-up form for re-appearance pending location of marks.
- Students admitted in Computer Sc. Streams are instructed to bring their own Laptops for the Lab purpose.
- I have read the above, understood the content and I agree.

(Full Signature)

Name: _____

Course: _____

Enrollment No: _____

University Theme Song

ଉଦ୍‌ବୋଧନ ସଙ୍ଗୀତ

ରଚନା - ପଣ୍ଡିତ ଶ୍ରୀ ଗୋଦାବରୀଶ ମିଶ୍ର

ତୁଙ୍ଗ - ଶିଖରୀ -ତୁଳ

କୁଞ୍ଜକାନନ - ମାଳ

ପୁଣ୍ୟ ଜଳଧି - ଜଳ

ଖେଳି ଉଠେ ସଞ୍ଜନେ,

ପ୍ରାଚୀ ଗଗନ - ଶିରେ

ଭାସି କନକ ନୀରେ

ଆସ ତପନ ଉର୍ଜ୍ଜ୍ୱ

ଏ ଉଜ୍ଜ୍ୱଳ ଭୁବନେ । ଘୋଷା ।

ତୁଙ୍ଗ - ଶିଖରୀ -ତୁଳ ...

ଆହା ଏ ଉଜ୍ଜ୍ୱଳ କିବା ସରଗ ଭୂମି

ବିଲ ବନ ଶୈଳ ସିନ୍ଧୁ ସୁଷମା ଘେନି

ଜନମି ଏ ଦେଶେ ଆଜି

ଏ ଜନନୀ କୋଳେ ରାଜି



ଧନ୍ୟ କୋଟି ନର ନାରୀ

ମର ନର ଜୀବନେ ।୧ ।

ପ୍ରାଚୀ ଗଗନ - ଶିରେ ... ଏ ଉଜ୍ଜ୍ୱଳ ଭୁବନେ (ଘୋଷା)

ତୁଙ୍ଗ - ଶିଖରୀ -ତୁଳ ...

ତୋ ଭଳି ଜନନୀ ଥାଉ ଜନମଭୂମି

କି ଦୁଃଖ ଏ ଓଡ଼ିଆର ପରାଣେ ପୁଣି ?

ମୋହନ ମୂରତି ସେହି

ଦିଅ ଗୋ ମା ଆଜି ଫେଇ

କୋଟିଏ ସନ୍ତାନ ତୋର

ପ୍ରଣମୁ ଏ ଚରଣେ ।୨ ।

ପ୍ରାଚୀ ଗଗନ - ଶିରେ ... ଏ ଉଜ୍ଜ୍ୱଳ ଭୁବନେ (ଘୋଷା)



(Flower Decoration by the Staff of DDCE - Sri Banamber Behera)

COURSES OFFERED UNDER CBCS AT DDCE , UTKAL UNIVERSITY

COURSE NAME WITH CODE NUMBER

Management Programme	CODE
MBA (2 Yr. Distance)	030302
MBA 2 Year Evening Program (Regular Face to Face Mode)	030302
IMBA / BBA (Distance)	030702
MBA in Banking & Finance (Regular Face to Face Mode)	030302
Computer Science & Application Programme (Regular Face to Face Mode)	
MCA (2 Yr.)	020305
UNDER GRADUATE PROGRAM(DISTANCE): (GENERAL)	
B.A. Hons	
Education Hons	010105
English Hons*	010106
History Hons	010109
Hindi Hons*	010108
Odia Hons	010114
Pol. Science Hons	010116
Sanskrit Hons*	010119
Sociology Hons*	010120
One may opt for other Honors only under the approval of Director, DDCE.	
(* Self Study)	
B.Com. Hons.	030101
POST GRADUATION (DISTANCE): (GENERAL)	
M.A. Economics	010304
M.A. Education	010305
M.A. English	010306
M.A. Hindi	010308
M.A. History	010309
M.A. Odia	010314
M.A. Pol. Sc.	010316
M.A. Pub. Admn	010318
M.A. Sanskrit	010319
M.A. Sociology	010320
MSW (Social Work)	010326
M.Com.	030300