



**CENTER FOR DISTANCE & ONLINE EDUCATION
UTKAL UNIVERSITY : VANI VIHAR
BHUBANESWAR:-751007**

Website : www.ddceutkal.ac.in

No. CDOE/Exam /2232 / 2025

Date : 16.10.2025

**READMISSION AND EXAMINATION FORM FILL UP NOTICE OF M A / M.COM /MSW- 1ST SEMESTER
(Admission Batch 2024 (Back & Improvement / BACK – , 2021, 2022 & 2023) 3RD SEMESTER
IMPROVEMENT(Admission Batch 2024 / BACK – 2021, 2022 & 2023)**

All Regular & Back students are required to deposit their readmission fees along with Examination Fees as per following schedule.

READMISSION FEE & EXAMINATION FEES STRUCTURE

Admission Batch	Readmission Fees	Examination Fees	Date Lines
2024	Rs. 8,400/- Late fees will be applied (Rs. 500/-) after the due date 31.12.2025	Rs. 4000/- (for 3 rd and 4 th Semester Regular)	• The last date of depositing all the fees: 31.12.2025.
2021,2022,2023	Rs. 8,900/- (If not deposited earlier and the amount includes the late fees of Rs. 500/-)	Rs. 1,900/- (For 1 st Sem Back) Rs. 1,900/- (For 3 rd Sem Back)	

**Steps for Depositing the Readmission fees, Filling up of Examination Form and Deposit of
Examination Fees in Online / Offline mode:**

Online mode:

Step 1: Login in Student Panel (link: <http://studentpanel.ddceutkal.ac.in/>)

Step 2: Verify your Mobile Number, Email ID in the above portal

Step 3: Select the 3rd Semester elective papers in student panel.

Step 4: Pay your requisite fees through online (Debit/Credit Card, Net Banking/UPI) and click on Submit Button to complete the process. Get a print out of the online receipt for verification at DDCE/CDOE.

Off Line Mode at DDCE/CDOE Help Desk Counter:

Visit the counter and process the same, collect the Challan, Deposit the amount in the bank. Receive the students copy and DDCE/CDOE copy. Deposit the DDCE/CDOE copy at the accounts section and generate the e-receipt.

Note:

- Filling up of the online examination form is mandatory for appearing the University examination.
- Collect the study materials from the counter by producing the online receipt (in case the fees are paid through the online mode)/ e-receipt (in case the fees are paid through challan).
- Please ignore if the respective fees are already deposited.
- For updated information CONTACT HELP DESK, DDCE or visit our website <http://www.ddceutkal.ac.in/> time to time.

Sd/-
DIRECTOR
CDOE, UTKAL UNIVERSITY